

Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County
Date: August 9, 2021

Chairman Gene Miller called the meeting to order at 3:56 p.m.

Charles Bowlin led in prayer and pledge to the flag of the United States of America.

Attending the meeting were Board Members Gene Miller, Curt Stutzman, Terrell Hamill, Charles Bowlin, Jim Armontrout, and E. J. Snider; Employees Carol Maddoux, Lisa Johnson, Caleb Green, and Rudy Rudd; Guest: Engineer Louis Funk, Pryor MUB General Manager Jared Crisp, Auctioneer J. B. Robinson, Employment applicants: Asa Robart, Jimmy Calvert, Tre'George, and Josh Hannon.

Jim Armontrout made a motion to approve the minutes of July 13, 2021, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.

Jared Crisp, General Manager for MUB explained to the Board the possibility of Rural Water District 5 installing a 4 inch meter between the District and the City of Pryor and to begin the process of providing water to properties on the North side of W470, with District 5 purchasing water from the city until lines were built. J B Robinson commented on his position as auctioneer/realtor for the seller of the property. He stated that he didn't promise big water availability but, a water connection for each property that sold on the North side of W470 with the City of Pryor. Rural Water District No. 5 currently has no plans to build lines to this property and the engineer Louis Funk stated that we need on paper a service request or an engineering plan of what the land owners are asking for water service, i.e. how many taps, not just guessing, until then no further action is required.

Engineer Louis Funk reported to the Board that the 8 inch water line to Tre'ce' is out for bids and bid opening will be 2:00 p.m. on Wednesday September 1, 2021 at the Rural Water District No. 5 office.

The Board considered and discussed a request for a tenant release form to be completed and signed, from engineering group Meshek & Associates, LLC working for Oklahoma Department of Transportation on Project Mayes County;SH-28: J/P 28891(05); Parcel 5. The Board declined to complete and sign the release.

Customer Denise Daugherty was schedule to attend to discuss her pressure issues. She did not attend and the issue is considered resolved.

The Board interviewed separately the following persons for the position of water operator: Asa Robart, Jimmy Calvert, Tre'George, and Joshua Hannon. After the interviews, Charles Bowlin made a motion to hire Josh Hannon and Tre' George both and to pay each of them \$15.00 per hours. Curt Stutzman seconded the motion and the Board approved unanimously.

Unforeseen New Business: None

Office reports

Office Manager Carol Maddoux presented printed reports from her and Clerk Lisa Johnson for Water loss, Aging and Monthly Finances, items A. through H. for Board approval. She also presented a report from the current employees meeting and recommendations from them in reference to new hires. Carol reported that there are currently 5 applicants for her job and after discussion the Board agreed to interview the applicants at a special meeting to be scheduled August 17, 2021 @ 6:00 p.m. She reminded the Board members of ORWA Board training classes at the Claremore Vo-Tech August 23-24, 2021.

Items A-H

A. Accounts Payable and Payroll Claims and Checks for July expenses to be paid in August.

B. Monthly Financial Reports for July, 2021.

C. New Membership

- 1. #1667 Greg & Misty Rosamond – W of N434 on W 430, Adair \$1,500.00
- 2. #1668 Brett Fleak, Fleak Construction – 32 E 498 CIR, Pryor \$1,500.00
- 3. #1669 Nao Pao Moua – 6766 W 410 RD, Adair \$1,500.00
- 4. #1670 Wa Khue Moua – 6770 W 410 RD, Adair \$1,500.00

D. Transfers

- 1. #1388 Douglas & Monica Moore – 2492 W 460 RD, Pryor To: Mike Anderson
- 2. #1648 Sundar Raj Parajuli - 1314 S 4305 RD, Big Cabin To: Collin & Cara Morris
- 3. #1213 Charles Moates - .40 W of 427 on E 370, Chelsea To: Phillip & Jacque Bronson
- 4. #905 Rhonda Skidgel – 5933 N 437 RD, Adair To: Dayna Anderson
- 5. #804 Deborah Ward – 2755 N 434 RD, Pryor To: Jeff Julkowski
- 6. #104 Deborah Ward – 2851 N 434 RD, Pryor To: Jeff Julkowski
- 7. #911 Mark & Keynna Moore - 7699 S HWY 28, Chelsea To: Kevin & Elaine Erickson
- 8. #864 Ricky&Michelle Condit -6155 N 434 RD, Adair To: Michael& Samantha Klimko
- 9. #37 Lauren Burgess - 260 W 410 RD, Adair To: Jack Burgess

E. Deferred Payment Plan Request

#767 Lynore Rudd – 427500 E 290 RD, Leak \$251.49, pay \$25.00 in addition monthly bills.

F. Request for Service Discontinuance

None

G. Locked Meters approve 90 day forfeiture letter to:

None

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A – Has presented. Jim Armontrout seconded the motion and the Board approved unanimously.

Operators Reports

Caleb Green reported:

- Caleb reported about various repairs
- Discussed the reports showing 53 open and 39 completed work orders.

The Board considered the next regular meeting at the District office September 14, 2021, at 4:00 p.m. No change required.

Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Terrell Hamill and approved unanimously by the Board. The meeting adjourned at 6:36 p.m.



Curt Stutzman, Secretary