

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: May 14, 2024

1. Chairman Gene Miller called the meeting to order at 4:10 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Jim Armontrout, Curt Stutzman, Joe Delozier, and Damon Bowlin; Employees: Christy Kimbro, Dennis Hull, Dillon Lewis, and Zach Phillips. Customer: Dan Morgan.
4. Jim Armontrout made a motion to approve the minutes of the April 9, 2024 regular meeting as presented. Damon Bowlin seconded the motion and the board approved unanimously.
5. Customer Dan Morgan discussed the costs of his line extension and questioned who was responsible for paying the Engineer fees. Board reviewed the Line Extension Policy that states it is the customer's responsibility to pay for line extension expenses. Once the Policy was reviewed Dan Morgan understood and stated he will get the fees paid.
6. Jim Armontrout made a motion to give employees 24 hours paid Bereavement leave in the event of a death in their immediate family. Damon Bowlin seconded the motion and board approved unanimously.
7. Board discussed bids to haul rock and clean up the Bowlin Property. This was tabled until a more detailed description of the scope of work can be done so that more bids can be received.
8. Jim Armontrout made a motion to give Dillon Lewis a \$1.00 an hour raise due to him receiving his class C license and Drayton Bays a raise of \$1.00 an hour for receiving his class D license. Curt Stutzman seconded the motion and Board approved unanimously.
9. Jim Armontrout made a motion to sign ODOT Claim #2 on project #31132(04) EW 270 Bridge 81. Damon Bowlin seconded the motion and Board approved unanimously.
10. Jim Armontrout made a motion to sign Request #2 for Payment of Funds of the Mayes County ARPA-FY 2024 Grant for replacement of 10" line. Damon Bowlin seconded the motion and Board approved unanimously.
11. Jim Armontrout made a motion to sign Request #6 for Payment of Funds of the Mayes County ARPA-FY 2024 Grant for replacement of 10" line. Damon Bowlin seconded the motion and Board approved unanimously.
12. Jim Armontrout made a motion to sign the letter to Oklahoma Securities Commission giving Christy Kimbro authority to change information and submit payments on the website. Damon Bowlin seconded the motion and Board approved unanimously.

13. Executive Session: Not exercised.

14. Old Business: None

15. New Business: None

16. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through H for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- | | |
|---|-----------------------------|
| 1. #1352 Roberta Jean Ford-4488 S 4270 RD, Chelsea | \$1,500.00 |
| 2. #1696 Dexter & Candace Osten-10329 S 4270 RD, Chelsea | \$1,500.00 |
| 3. #1743 James & Joyce Heflin-N 432 RD S of HWY 28 W, Adair | \$1,500.00 |
| 4. #1744 Carl Foster-428099 E 270 RD, Unit 2, Chelsea | \$1,500.00 Construction Tap |

D. Transfers

- | | |
|--|-------------------------|
| 1. #71 Clarence Stiles-26160 E 295 RD, Chelsea | To: Kevin Walker |
| 2. #748 Jeremy Bullock-2009 E 437 RD, Adair | To: Reuben Yoder |
| 3. #910 Mike Parks-4772 S 4270 RD, Chelsea(Pasture Tap) | To: Leon Parks |
| 4. #657 Sue Lor & Glenda Yang-1501 S 4280 RD Unit B, Chelsea | To: Robert Lor |
| 5. #1201 Nhi Nguyen-25675 E 330 RD, Chelsea | To: Lex Howard |
| 6. #676 Robert Champlain-7707 S HWY 28, Chelsea | To: John Halgat |
| 7. #441 Dawson Anderson-28454 S 4250 RD, Chelsea | To: John & Joy Steidley |

E. Deferred Payment Plan Request:

1. #

F. Locked Meters for 90 day forfeiture letters:

1. #141 Freeman Troyer-615 E 460 RD, Pryor

G. Request for Service Discontinuance:

1. #

H. Approve and sign Agenda

Jim Armontrout made a motion to approve Office Report Items A – H as presented. Christy updated the Board with monthly activities and also briefed the board on anything new going on. Damon Bowlin seconded the motion and the Board approved unanimously.

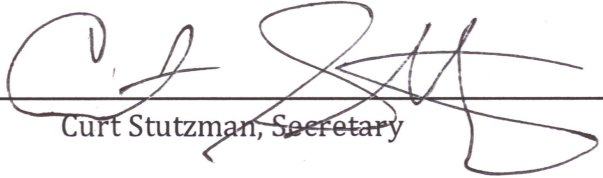
Operators Reports

15. System Manager presents: Dennis Hull presented the board with a report. Report is attached to minutes.

- Crews working hard and doing well.
- Water Loss at 56.9%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

16. The Board considered the next meeting, Tuesday, June 11, 2024 at 4:00 p.m at the District Office.

17. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Damon Bowlin and approved unanimously by the Board. The meeting adjourned at 4:55 p.m.



Curt Stutzman, Secretary