

**Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County**

Date: April 9, 2024

1. Chairman Gene Miller called the meeting to order at 4:04 p.m.
2. Gene Miller led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Jim Armontrout, Blake Peper, and Damon Bowlin; Employees: Christy Kimbro, Dennis Hull, Dillon Lewis, and Zach Phillips.
4. Jim Armontrout made a motion to approve the minutes of the March 12, 2024 regular meeting as presented. Blake Peper seconded the motion and the board approved unanimously.
5. Jim Armontrout made a motion to approve the minutes of the March 25, 2024 special meeting as presented. Blake Peper seconded the motion and the board approved unanimously.
6. Jim Armontrout made a motion to approve and sign ODOT Claim #12 for HWY 28 relocation project. Blake Peper seconded the motion and board approved unanimously.
7. Jim Armontrout made a motion to participate in the 2025 Hazard Mitigation Plan for Mayes County. Blake Peper seconded the motion and board approved unanimously.
8. Jim Armontrout made a motion to assign Bartlett & West as consultants for RWD#5 on the HWY 66 JP#31092(04) project in Rogers County. Blake Peper seconded the motion and board approved unanimously.
9. Jim Armontrout made a motion to approve and sign Request #5 for Payment of Funds for the Mayes County ARPA-FY 2024 grant for replacement of 10" line.. Blake Peper seconded the motion and board approved unanimously.
10. Executive Session: Not exercised.
11. Old Business: None
12. New Business: None
13. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through I for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- |   |                             |
|---|-----------------------------|
| 1. #145 David & Velda Hoover-1244 N 437 RD, Pryor       | \$1,500.00 Construction Tap |
| 2. #377 Bobby & Sharlyn Farbrow-28373 S 4300 RD, Vinita | \$1,500.00 Construction Tap |
| 3. #854 John & Angel Parks-2612 N 437 RD, Pryor         | \$1,500.00                  |

D. Transfers

- |   |                          |
|---|--------------------------|
| 1. #866 Warren Paris(deceased)-10001 N 428 RD, Adair        | To: Levi & Taletha Paris |
| 2. #1624 Christina & John Moore-3495 S 435 RD, Adair        | To: Forrest Garner       |
| 3. #1418 Amerifield Inc-5660 N 433 RD, Adair                | To: 5660 N 433 RD, LLC   |
| 4. #371 Molly DeSautell Revocable Trust-369 W 500 RD, Pryor | To: Clay Larremore.      |

E. Deferred Payment Plan Request:

1. #1250 John & Yer Lor-Leak bill \$1,134.87 agrees to pay \$100 monthly towards leak bill.
2. #1404 Randall Gilmore-Leak bill \$1,184.76 agrees to pay \$100 twice monthly towards leak bill.

F. Locked Meters for 90 day forfeiture letters:

1. #912 Flora Andrews-4917 S 4280 RD, Chelsea
2. #1014 Charles Sager-4865 S 4270 RD, Chelsea
3. #1154 Thomas & Christie Heiney-25371 E 330 RD, Chelsea
4. #1522 Lester Herron-3214 N 433 RD, Pryor

G. Request for Service Discontinuance:

1. #

H. Approve and sign Agenda

I. Sign 941 Form.

Blake Peper made a motion to approve Office Report Items A – I as presented. Christy updated the Board with monthly activities and also briefed the board on anything new going on. Jim Armontrout seconded the motion and the Board approved unanimously.

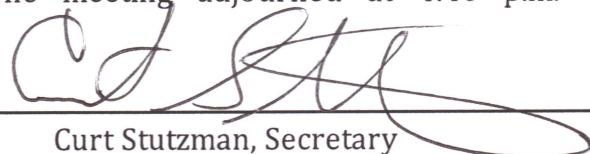
#### Operators Reports

15. System Manager presents: Dennis Hull presented the board with a report. Report is attached to minutes.

- Crews working hard and doing well.
- Water Loss at 63.9%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

16. The Board considered the next meeting, Tuesday, May 14, 2024, at 4:00 p.m at the District Office.

17. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Damon Bowlin and approved unanimously by the Board. The meeting adjourned at 4:40 p.m.



Curt Stutzman, Secretary