

**NOTICE OF MEETING AND AGENDA OF THE BOARD OF DIRECTORS
OF
RURAL WATER DISTRICT NO. 5 MAYES COUNTY, OKLAHOMA**

Pursuant to the Oklahoma Open Meeting Act Title 25 Oklahoma Statutes, Section 303, notice is hereby given that the Board of Directors of Rural Water District No. 5, Mayes County, will hold the regular meeting as follows:

DATE: Tuesday, March 12, 2024 @ 4:00pm
LOCATION: District Office

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance to the USA Flag.
3. Record Attendees:
4. Approve of the Minutes of the February 12, 2024 Regular meeting.
5. Michael Urie would like to discuss possible line extension and meter move up the hill to his house due to low pressure.
6. Robin Durant would like to discuss issues with low pressure on East 295 RD, Big Cabin.
7. John Lor would like to discuss his bill for tap #1250 located at 1501 S 4280 RD Unit A, Chelsea.
8. Discuss quote for tower inspections.
9. Discuss hiring of additional Operators.
10. Discuss Hwy 66 JP# 31092(04) Rogers Co. Water Line Conflict.
11. Discuss possible bonus for employees when water loss is lower than _____%.
12. Discuss possible taking over 2" line and new meter for John Levi Parks.
13. Re-evaluate wages for employee Dillon Lewis.
14. Discuss increase of engagement services of auditor Hood and Associates. Review the Audit Engagement letter from Ober & Littlefield.
15. Discuss and sign Mayes County ARPA-FY' 2024 Request for Payment of contact funds for the 10" project.
16. Discuss and sign the Notice to Proceed and Construction Contract Agreement for the Waterline Relocation Project #19725.005
17. Executive Session:
18. Unforeseen Old Business:
19. Unforeseen New Business:

REPORTS AND REGULAR MONTHLY BUSINESS ITEMS

20. Reports from Office Manager:
 - Mapping - Meter Readings - Web page-
 - Printed Report; Water Customers Aging Report, Printed Reports of the District Monthly financial activity, including Accounts Receivable, Accounts Payable, Payroll, Insurance. The following items presented for Board consideration and approval.

CONSIDER, DISCUSS AND TAKE ACTION TO APPROVING THE FOLLOWING ITEMS AS PRESENTED:

- A. Accounts Payable and Payroll Claims and Checks
- B. Approve and sign Monthly Financial Reports
- C. New Membership applications
- D. Transfer of Memberships
- E. Request for Deferred Pay Plan
- F. 90 Day Forfeiture Notices
- G. Requests to Discontinue Service
- H. Approve and sign Agenda

21. Reports from System Manager:
 - Presentation of Daily Log Book
 - Presentation of Completed and Open Work Order Reports

- Discuss maintenance and repairs and any issues needing attention
- Discuss any current or upcoming construction projects

22. Consider the next regular meeting at the District Office on Tuesday, April 9, 2024 at 4:00 p.m.

23. Motion and Vote to adjourn.



Gene Miller, Chairman

Posted by Christy Kimbro at 4:00 p.m. January 4, 2024 in the east window of the District office.

WITH THE EXCEPTION OF ITEM I THE BOARD RESERVES THE RIGHT TO TAKE UP ANY AGENDA ITEM IN ANY ORDER REGARDLESS OF HOW ITEMS ARE LISTED. THIS IS AN OPEN, PUBLIC MEETING HELD IN ACCORDANCE WITH THE OPEN MEETING LAWS OF THE STATE OF OKLAHOMA. THE PURPOSE OF THIS MEETING IS TO CONDUCT THE BUSINESS OF THE DISTRICT. AS THE ELECTED REPRESENTATIVES OF THE DISTRICT'S PATRONS, THE BOARD MEMBERS WILL BE MAKING DECISIONS CONCERNING THE OPERATION OF THE DISTRICT.

NOTE: DURING ANY PROPERLY SCHEDULED OPEN MEETING THE BOARD MAY DISCUSS, MAKE MOTIONS, VOTE TO APPROVE OR DISAPPROVE, VOTE TO TABLE, ADOPT, REJECT, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER AND VOTE TO CONVENE IN EXECUTIVE SESSION WHEN APPROPRIATE.

Persons wishing to be added to the agenda to address the Board for consideration of a matter must present their request to the District's office by 32 hours before a regular or 56 hours before a special meeting date (excluding weekends) in order to be put on the Agenda. Any person not listed on the agenda may at Board discretion be allowed to speak for a limited time.