

**NOTICE OF MEETING AND AGENDA OF THE BOARD OF DIRECTORS
OF
RURAL WATER DISTRICT NO. 5 MAYES COUNTY, OKLAHOMA**

Pursuant to the Oklahoma Open Meeting Act Title 25 Oklahoma Statutes, Section 303, notice is hereby given that the Board of Directors of Rural Water District No. 5, Mayes County, will hold the regular meeting as follows:

DATE: Monday, February 12, 2024 @ 4:00
LOCATION: District Office

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance to the USA Flag.
3. Record Attendees:
4. Approve of the Minutes of the January 8, 2024 Regular meeting.
5. Approve of the Minutes of the January 18, 2024 Special meeting.
6. Richard Gulotta or Alexis Jones wants to discuss splitting the cost of redoing the fence between RWD 5 office property and his pasture.
7. Nengge Vang would like to discuss water outages and low pressure issues on S 4300 Rd, Big Cabin.
8. Patrick Anderson wants to discuss options for moving his meter on his property. Tap #1303.
9. Discuss meter options for the meter on tap #227 Tony Levi Parks.
10. Discuss evaluations and pay increases for current employees.
11. Discuss and possibly amend/create policy on when call out time starts.
12. Discuss replacement for Board Member Charles Bowlin.
13. Discuss the hiring of a Systems Manager due to the resignation of Caleb Green.
14. Sign and approve ODOT claim #10 for HWY 28 relocation.
15. Discuss Trent Pepper's counter offer for his ODOT relocation easement.
16. Discuss and sign the Bridge 81 waterline relocation project.
17. Discuss and sign the ORWA Voting Delegation Credential form.
18. Discuss and sign the appointment of a new representative to the Grand Gateway Board of Directors for 2024.
19. Executive Session:
20. Unforeseen Old Business:
21. Unforeseen New Business:

REPORTS AND REGULAR MONTHLY BUSINESS ITEMS

22. Reports from Office Manager:
 - Mapping - Meter Readings - Web page-
 - Printed Report; Water Customers Aging Report, Printed Reports of the District Monthly financial activity, including Accounts Receivable, Accounts Payable, Payroll, Insurance. The following items presented for Board consideration and approval.

CONSIDER, DISCUSS AND TAKE ACTION TO APPROVING THE FOLLOWING ITEMS AS PRESENTED:

- A. Accounts Payable and Payroll Claims and Checks
- B. Approve and sign Monthly Financial Reports
- C. New Membership applications
- D. Transfer of Memberships
- E. Request for Deferred Pay Plan
- F. 90 Day Forfeiture Notices
- G. Requests to Discontinue Service
- H. Approve and sign Agenda

23. Reports from System Manager:

- Presentation of Daily Log Book
- Presentation of Completed and Open Work Order Reports
- Discuss maintenance and repairs and any issues needing attention
- Discuss any current or upcoming construction projects

24. Consider the next regular meeting at the District Office on Tuesday, March 12, 2024 at 4:00 p.m.

25. Motion and Vote to adjourn.


Gene Miller, Chairman

Posted by Christy Kimbro at 4:00 p.m. January 4, 2024 in the east window of the District office.

WITH THE EXCEPTION OF ITEM I THE BOARD RESERVES THE RIGHT TO TAKE UP ANY AGENDA ITEM IN ANY ORDER REGARDLESS OF HOW ITEMS ARE LISTED. THIS IS AN OPEN, PUBLIC MEETING HELD IN ACCORDANCE WITH THE OPEN MEETING LAWS OF THE STATE OF OKLAHOMA. THE PURPOSE OF THIS MEETING IS TO CONDUCT THE BUSINESS OF THE DISTRICT. AS THE ELECTED REPRESENTATIVES OF THE DISTRICT'S PATRONS, THE BOARD MEMBERS WILL BE MAKING DECISIONS CONCERNING THE OPERATION OF THE DISTRICT.

NOTE: DURING ANY PROPERLY SCHEDULED OPEN MEETING THE BOARD MAY DISCUSS, MAKE MOTIONS, VOTE TO APPROVE OR DISAPPROVE, VOTE TO TABLE, ADOPT, REJECT, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER AND VOTE TO CONVENE IN EXECUTIVE SESSION WHEN APPROPRIATE.

Persons wishing to be added to the agenda to address the Board for consideration of a matter must present their request to the District's office by 32 hours before a regular or 56 hours before a special meeting date (excluding weekends) in order to be put on the Agenda. Any person not listed on the agenda may at Board discretion be allowed to speak for a limited time.