

**Minutes of the Regular Monthly Meeting of Mayes County Rural Water District No. 5**

**Date: February 11, 2019**

- I. Chairman Gene Miller called the meeting to order at 4:03 p.m.
- II. Board Member Charles Bowlin led in prayer.
- III. Attending the meeting were: Board Members; Gene Miller, Curt Stutzman, Terrell Hamill, Charles Bowlin, Jim Armontrout and Blake Peper : Employees Carol Maddoux, Lisa Johnson, Caleb Green, Rudy Rudd, and Tyler Lee. Guests that attended were Mike Hill, Tamara Keathley and Joe Hoffman.
- IV. Charles Bowlin made a motion to approve the minutes of the January 14, 2019 regular meeting. Jim Armontrout seconded the motion and the Board unanimously voted yes to approve it.
- V. Unforeseen Old Business: None
- VI. Unforeseen New Business: None
- VII. The Keathley family requested water on N430 north of W380 approximately 2000 feet beyond the end of the District line. If the line is extended from the south the pressure at the end of the line is 90psi, but there would be considerable drop due to the increase in altitude and there would be lines from 2 Cellular towers to cross as well. The possibility of extending from the north was discussed but, the system already experiences low pressure in that area. The Board determined the request must be reviewed by the engineer. The operators will contact him and get back to the Keathley's with his recommendations.
- VIII. Fire Chief Joe Hoffman requested a flush hydrant at Diamond Head Lone Chapel Fire Department 7433 W Highway 28, to fill 2,000 gallon tank trucks every other month for training. Since it is just a 2 inch line at this location and would greatly reduce volume and pressure to existing customers during its use, the Board determined the request must be reviewed by the engineer. The operators will contact him and get back to Mr. Hoffman with his recommendations.
- IX. The Board discussed the surplus 2007 4W Drive truck and instructed the operators to clean it, and replace the battery in it and set in front of the Office with a for sale sign asking \$3000 and accept the best offer.
- X. The Board discussed the junk surplus pipe pile behind the shop that is sun damaged or too small of pieces and unusable for projects. They instructed the operators to take any pieces they wanted and to cut up and junk the rest. Also if anyone makes an offer to purchase any of the larger piece for culverts or such it can be sold and put back into the district's repair and maintenance fund.
- XI. The Board discussed the upcoming bridge replacement on 435 AKA True Road just north of EW430RD. The secretary read the email communications between Engineer Louis Funk and Commissioner Matt Swift, which Louis had sent cc: to Gene, Carol and Caleb with his pricing to engineer the districts line relocation. After discussion the Board agreed to get a quote to engineer the line in writing from Kellogg Engineering.
- XII. Office Manager Carol Maddoux provided an update of the District's office activities. She and Clerk Lisa Johnson presented the following reports A through H.  
Chairman Gene Miller and Carol reported about their experience in purchasing the new 2019 Jeep Cherokee to read meters and run office errands. The experience was stressful, but was successful after 6 hours at the dealership and several emails to fulfill finance departments demands. The Jeep was purchased for total of

\$22,650.00 with a down payment of \$11,325.00 and financed the remaining \$11,325.00 to be paid in payments in order to obtain the rebates and discounts.

- Mapping, meter reading, and webpage are up to date
- The water loss as of 1/22/2019 was 51.5%
- 9 meters were locked on February 6, 2019, 3 customers paid the same day reconnect fee and were unlocked the same day, and the remaining 6 customers have paid and been unlocked.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Memberships

1. #254 Jim Wiles-2511 S 4290 RD, Big Cabin Paid \$1250.00

D. Transfers

1. #326 Dennis & Gale Peters-1247 W 470 Rd, Pryor To: Glenda Millikin  
2. #937 Connie Helt-3771 S 4250 RD, Chelsea To: Derek Bingham  
3. #765 Curtis True-1196 N 437 RD, Pryor To: Lynette Gilpin

E. Deferred Payment Plan Request

1. #900 Jeremy Batman

F. Request for Service Discontinuance

None

G. 90 day forfeit

1. #854 Mike Johnson

Note in Minutes:

There are 2 meters due to forfeit on February 16, 2019 if no payment made.

#1145 Arthur Downing

#1446 James & Shari Pilant

H. Approve and sign Agenda

Charles Bowlin made a motion and Jim Armontrout seconded it, to approve the Items A. through H. The Board approved it unanimously.

XIII. Water System Operators; Caleb Green, Rudy Rudd and Tyler Lee presented the following:

- A list of 17 open and 72 completed Work Orders since the last meeting.
- They discussed leaks that were repaired.

XIV. The employees clocked out and left. The Board considered the annual employee wage review and Jim Armontrout made a motion to raise Lisa Johnsons pay by \$1.39 to \$13 per hour and all other employees receive \$1 per hour, effective next pay period. Terrell Hamill seconded the motion and the Board passed it unanimously.

XV. Board considered the next meeting date of March 12, 2019. No changes required.

XVI. A motion to adjourn the meeting was made by Jim Armontrout, seconded by Blake Peper and approve unanimously by the Board. The meeting adjourned at 5:59 p.m.

  
Curt Stutzman, Secretary