

**NOTICE OF MEETING AND AGENDA OF THE BOARD OF DIRECTORS
OF
RURAL WATER DISTRICT NO. 5 MAYES COUNTY, OKLAHOMA**

Pursuant to the Oklahoma Open Meeting Act Title 25 Oklahoma Statutes, Section 303, notice is hereby given that the Board of Directors of Rural Water District No. 5, Mayes County, will hold the regular meeting as follows:

DATE: Tuesday December 14, 2021 TIME: 4:00 p.m.
LOCATION: District Office 5607 Hwy 28 West Adair, OK 74330

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance to USA Flag
3. Record Attendees:
4. Approve of the Minutes of the November 09, 2021 regular meeting.
5. Discuss and Consider the Possibility of a Replacement Refrigerator for the District Office for the near future.
6. Ronnie will present the Independent Audit Report and Financial Statements.
7. Sign and Approve 2022 Holiday Schedule.
8. Sign and Approve the 2022 Board Meeting Schedule.
9. Consider the Districts participation in the LIHEAP Management Federal Funding Program.
10. Consider and Approve the iPad prices for the new system to read meters.
11. Approve Terri Holt getting a debit card for the Operations Account.
12. Sign and Approve the Notice to Proceed for CDGB Grant for 8" water line to serve Trec'e'.
13. Discussion of Recent Resignation of Employee
14. To Consider, Interview Applicant, and Employ an Operator
15. Richard with ORWA to present his Leak Detection Report.
16. Executive Session if necessary.
17. Unforeseen Old Business:
18. Unforeseen New Business:

REPORTS AND REGULAR MONTHLY BUSINESS ITEMS

19. Reports from Office Manager
 - Mapping - Meter Readings - Web page-
 - Printed Report; Water Customers Aging Report, Printed Reports of the District Monthly financial activity, including Accounts Receivable, Accounts Payable, Payroll, Insurance. The following items presented for Board consideration and approval.

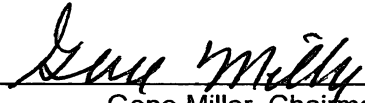
CONSIDER, DISCUSS AND TAKE ACTION TO APPROVING THE FOLLOWING ITEMS AS PRESENTED:

- A. Accounts Payable and Payroll Claims and Checks
- B. Approve and sign Monthly Financial Reports
- C. New Membership applications
- D. Transfer of Memberships
- E. Request for Deferred Pay Plan
- F. 90 Day Forfeiture Notices
- G. Requests to Discontinue Service
- H. Approve and sign Agenda

20. Reports from System Manager Caleb Green and Operator Rudy Rudd
 - A. Presentation of Daily Log Book
 - B. Presentation of Completed and Open Work Order Reports
 - C. Discuss maintenance and repairs and any issues needing attention
 - D. Discuss any current or upcoming construction projects

21. Consider the next regular meeting at the District Office on Monday January 10, 2022 at 8:00 p.m. following the Annual Meeting at Oak Grove Mennonite Church at 7:00 p.m.

22. Motion and Vote to adjourn.



Gene Miller, Chairman

Posted by Terri Holt at 4:00 p.m. December 9, 2021 in east window of District office

WITH THE EXCEPTION OF ITEM 1 THE BOARD RESERVES THE RIGHT TO TAKE UP ANY AGENDA ITEM IN ANY ORDER REGARDLESS OF HOW ITEMS ARE LISTED. THIS IS AN OPEN, PUBLIC MEETING HELD IN ACCORDANCE WITH THE OPEN MEETING LAWS OF THE STATE OF OKLAHOMA. THE PURPOSE OF THIS MEETING IS TO CONDUCT THE BUSINESS OF THE DISTRICT. AS THE ELECTED REPRESENTATIVES OF THE DISTRICT'S PATRONS, THE BOARD MEMBERS WILL BE MAKING DECISIONS CONCERNING THE OPERATION OF THE DISTRICT.

NOTE: DURING ANY PROPERLY SCHEDULED OPEN MEETING THE BOARD MAY DISCUSS, MAKE MOTIONS, VOTE TO APPROVE OR DISAPPROVE, VOTE TO TABLE, ADOPT, REJECT, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER AND VOTE TO CONVENE IN EXECUTIVE SESSION WHEN APPROPRIATE.

Persons wishing to be added to the agenda to address the Board for consideration of a matter must present their request to the District's office by 32 hours before a regular or 56 hours before a special meeting date (excluding weekends) in order to be put on the Agenda. Any person not listed on the agenda may at Board discretion be allowed to speak for a limited time.