

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: November 12, 2024

1. Chairman Gene Miller called the meeting to order at 4:08 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Blake Peper, Curt Stutzman and Damon Bowlin; Employees: Christy Kimbro and Dennis Hull. Customer Patricia Holmes. Tom Cravens owner of Poly Pro.
4. Blake Peper made a motion to approve the minutes of the October 8, 2024 regular meeting as presented. Damon Bowlin seconded the motion and the board approved unanimously.
5. Patricia Holms tap #1010 discussed the extra 30,000 gallons that went through the meter. Ms. Holmes claimed that they did not use the extra water. Board determined the meter did read correctly and the whole bill is owed by the Customer. Operators will be keeping an eye on the meter going forward.
6. Tom Cravens, owner of Poly Pro discussed a possible meeting with OOWA to talk about the chemicals they use to treat water. Tom gave out some good information on Chlorine Dioxide and the effects it has on Poly Pipe. It appears the use of the chemical to treat water may be eroding the Poly Pipe.
7. Blake Peper made a motion to purchase a 3" Trash Pump of the System Manager's choice. Damon Bowlin seconded the motion and Board approved unanimously.
8. Damon Bowlin made a motion to table the purchase of a new pump and motor for the Pryor Tower. Blake Peper seconded the motion and Board approved unanimously.
9. Blake Peper made a motion to approve a \$1.00 an hour raise for Zachary Phillips for getting a Class D License. Damon Bowlin seconded the motion and Board approved unanimously.
10. Curt Stutzman made a motion to give each full-time employee a \$500.00 Christmas Bonus and the part-time employee a \$250.00 Christmas Bonus. Damon Bowlin seconded the motion and Board approved unanimously.
11. Board discussed the annual Christmas Dinner and Christy Kimbro will try and get one scheduled for one evening the week of December 16-20.
12. Blake Peper made a motion to approve the Annual Meeting Postcards. Damon Bowlin seconded the motion and Board approved unanimously.
13. Damon Bowlin made a motion to approve and sign the 2025 Board Meeting Schedule. Blake Peper seconded the motion and Board approved unanimously.

14. Blake Peper made a motion to approve and sign the 2025 Holiday Schedule. Damon Bowlin seconded the motion and Board approved unanimously.

15. Executive Session: Not exercised.

16. Old Business: None

17. New Business: None

18. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through H for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

1. #1766 Michael & Donna Field-2852 S 4290 RD, Big Cabin	\$1,500.00
2. #1767 Red River Homes-245 W 481 RD, Pryor	\$1,500.00
3. #1768 Red River Homes-215 W 481 RD, Pryor	\$1,500.00
4. #1769 Red River Homes-187 W 481 RD, Pryor	\$1,500.00
5. #1770-Red River Homes-157 W 481 RD, Pryor	\$1,500.00
6. #1771 William & Shelby Sweet-10927 N 430 RD, Adair	\$1,500.00
7. #1772 Luke & Tiffany Cody-2503 S 4280 RD, Chelsea	\$1,500.00
8. #1773 Cole & Jill Johnson-1/8 mi E of 4270 on 320 RD, Chelsea	\$1,500.00
9. #1774 Susan Cherry-5808 S 4290 RD, Chelsea	\$1,500.00
10. #966 David Lawrence/Nancy Beachner-5723 N 434 RD, Adair	\$1,500.00

D. Transfers

1. #241 Emma Lou Peper-1/2 mi W of S 4270 on E 370, Chelsea	To: David & Katelyn Peper
2. #1119 Sharan Williams-2650 E 320 RD, Big Cabin	To: David & Altia Johnson
3. #1670 Chad Strong-20867 E HWY 28, Chelsea	To: Monica Leuenroth
4. #1759 John Fuller-1122 N 4345 RD, Pryor	To: Bonnie Westhoff

E. Deferred Payment Plan Request:

1. #

F. Locked Meters for 90 day forfeiture letters:

1. #912 Flora Andrews/Tenant; Glen Tadych-4917 S 4280 RD, Chelsea

G. Request for Service Discontinuance:

1. #

Note in Minutes:

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H. Approve and sign Agenda

Blake Peper made a motion to approve Office Report Items A –H as presented. Christy Kimbro updated the Board with monthly activities and also briefed the board on anything new going on. Damon Bowlin seconded the motion and the Board approved unanimously.

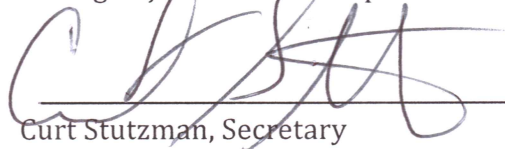
Operators Reports

17. System Manager presents: Dennis Hull presented the board with a report. Report is attached to minutes.

- Crews working hard and doing well.
- Water Loss at 47.7%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

18. The Board considered the next meeting, Tuesday, December 10, 2024 at 4:00 p.m at the District Office.

19. Blake Peper made a motion to adjourn the meeting. The motion was seconded by Damon Bowlin and was approved unanimously by the Board. The meeting adjourned at 5:53 p.m.



Curt Stutzman, Secretary