

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: October 8, 2024

1. Chairman Gene Miller called the meeting to order at 4:02 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Jim Armontrout, Terrell Hamill, Joe Delozier, Curt Stutzman and Damon Bowlin; Employees: Christy Kimbro and Dillion Lewis. Customer Ben Bertram..
4. Jim Armontrout made a motion to approve the minutes of the September 10, 2024 regular meeting as presented. Terrell Hamill seconded the motion and the board approved unanimously.
5. Terrell Hamill made a motion to approve the line extension request by Ben Bertram that will be done approximately 500ft South of tap#1177 to their property line for a house meter. Jim Armontrout seconded the motion and Board approved unanimously.
6. Donna and Michael Field would like to discuss getting a tap at 2852 S 4290 RD, Big Cabin. Mr. and Mrs. Fields did not attend the meeting.
7. Jim Armontrout made a motion to give Zachary Phillips \$1.00 an hour raise for his 6 month review. Damon Bowlin seconded the motion and Board approved unanimously.
8. Jim Armontrout made a motion to sign the yearly Audit Engagement Letter for Ober & Littlefield. Terrell Hamill seconded the motion and Board approved unanimously.
9. Discuss issues with Polypipe. No action was taken.
10. Terrell Hamill made a motion to approve and sign Mayes County ARPA Request for funds #8. Jim Armontrout seconded the motion and Board approved unanimously.
11. Terrell Hamill made a motion to approve and sign ODOT Claim #1 for Project 28891(06) HWY 66 Chelsea. Jim Armontrout seconded the motion and Board approved unanimously.
12. Executive Session: Not exercised.
13. Old Business: None
14. New Business: None
15. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through I for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

1. #141 Nicholas S Livingston-3504 N 435 RD, Pryor	\$1,500.00
2. #1522 Bailee & Gage Bertram-NW Corner 4280 & 350 RD	\$1,500.00
3. #1761 Bailee & Gage Bertram-1/3 Mile N of 4280 & 350 RD	\$1,500.00
4. #1762 Rudy Rudd-10061 N 428 RD, Adair	\$1,500.00
5. #1268 Bill Wiginton-1826 E 470 RD, Pryor	\$1,500.00
6. #1763 Julie Sisseck-26839 E 310 RD, Big Cabin	\$1,500.00
7. #1764 Stephen D Dill-322 Old HWY 20 E, Pryor	\$1,500.00
8. #1765 Chupp Distribution Company LLC-7047 N 434 RD, Adair	\$1,500.00

D. Transfers

1. #1669 John Fuller-1098 N 4345 RD, Pryor	To: Mathew & Michele Albright
2. #754 Charles Graves-1172 W 470 RD, Pryor	To: Karl Allen Blackburn
3. #1423 Leticia Carrillo-162 Hawks RD, Pryor	To: Adam Lee
4. #1467 David & Lisa Disco-6715 W 415 RD, Adair	To: Crystal & Dominick Green
5. #1699 Amber Ruvalcaba-.40 N of E HWY 28 on 4230	To: Donald & Tammie Lewis

E. Deferred Payment Plan Request:

1. #202 Todd & Kim Whiteside-Leak bill of \$591.91

F. Locked Meters for 90 day forfeiture letters:

1. #

G. Request for Service Discontinuance:

1. #

Note in Minutes:

#966 Hauly C Moua-Due to forfeit 10/16/2024 if not paid.

H. Approve and sign Agenda

I. 941 Form

Damon Bowlin made a motion to approve Office Report Items A –I as presented. Christy Kimbro updated the Board with monthly activities and also briefed the board on anything new going on. Jim Armontrout seconded the motion and the Board approved unanimously.


Operators Reports

17. System Manager presents: Dillon Lewis presented the board with a report. Report is attached to minutes.

- Crews working hard and doing well.
- Water Loss at 47.2%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

18. The Board considered the next meeting, Tuesday, November 12, 2024 at 4:00 p.m at the District Office.

19. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Joe Delozier and approved unanimously by the Board. The meeting adjourned at 4:59 p.m.



Curt Stutzman, Secretary