

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: January 13, 2025

1. Chairman Gene Miller called the meeting to order at 8:10 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Jim Armontrout, Terrell Hamill, Blake Peper and Damon Bowlin; Employees: Christy Kimbro, Dennis Hull, Drayton Bays, Dillon Lewis and Zach Phillips.
4. Jim Armontrout made a motion to approve the minutes of the December 10, 2024 regular meeting as presented. Blake Peper seconded the motion and the board approved unanimously.
5. Jim Armontrout made a motion to approve the minutes of the December 20, 2024 special meeting as presented. Blake Peper seconded the motion and the board approved unanimously.
6. Hauly Moua wanted to discuss the high bill and tap that was pulled due to forfeiture on 10/16/2024 for non-payment. Tap #100966 230400 E 375RD, Chelsea. Hauly Moua did not attend the meeting.
7. Richard Gulotta wanted to discuss a RV tap request and easement that REC needs to put up an electric pole. Mr. Gulotta did not attend the meeting. The Board decided that Mr. Gulotta has to have a commercial membership and has to abide by the RV tap policy that all RV taps have to be connected to a 3" line. Board denied the request for a REC easement at this time until Mr. Gulotta attends a meeting to discuss it further.
8. Terrell Hamill made a motion to deny the tap request at 22160 E 360 RD, Chelsea due to the Engineer denying the request because of a small 2" line. Damon Bowlin seconded the motion and Board approved unanimously.
9. Discussed re-organizing the Board with the following results:
 - Terrell Hamill made a motion to re-elect Gene Miller as Board Chairman. Blake Peper seconded the motion and Board approved unanimously.
 - Blake Peper made a motion to re-elect Jim Armontrout as Board Vice Chairman. Terrell Hamill seconded the motion and Board approved unanimously.
 - Damon Bowlin made a motion to re-elect Curt Stutzman as Board Secretary/Treasurer. Blake Peper seconded the motion and Board approved unanimously.
10. Discussed the Mayes County ARPA Grant. There is only \$90,000.00 available funds to be used at this time so the Board will decide on how to spend the funds at a later meeting.
11. Blake Peper made a motion to elect Damon Bowlin as representative to Grand Gateway Economic Development Association Board of Directors. Terrell Hamill seconded the motion and Board approved unanimously.

12. Jim Armontrout made a motion to sign and approve ODOT Claim #1 for JP31092(04) HWY 66 Project. Blake Peper seconded the motion and Board approved unanimously.
13. Executive Session: Not exercised
14. Unforeseen Old Business:
15. Unforeseen New Business:
16. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A through I for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- | | |
|---|------------|
| 1. #912 Sam & Stephanie Kelton-3850 S 4240 RD, Chelsea | \$1,500.00 |
| 2. #1479 Ryan & Brianna McComber-.10E of N438 on E455 Pryor | \$1,500.00 |
| 3. #1779 Tyler Ragsdale-1192 N 4345 RD, Pryor | \$1,500.00 |

D. Transfers

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| 1. #12 Terrie Bergman-324 W 480 RD, Pryor | To: Ashley Bais |
| 2. #1687 Todd Trickey-.25 S of E300 on S4240 RD, Chelsea | To: Jay Gilbertson |
| 3. #1684 Charles & Jodi Keith-26700 E 300 RD, Chelsea | To: Keeley & Christopher King |
| 4. #688 Joyce Schulze-10234 N 4283 RD, Adair | To: Travis & Alisa Cannady |

E. Deferred Payment Plan Request:

1. #

F. Locked Meters for 90 day forfeiture letters:

1. #277 Jeffrey Gray-25511 E 350 RD, Chelsea
2. #795 Ashlee Lyle-1244 W 435, Adair
3. #1427 Ann M Kelley-25997 E 310 RD, Chelsea

G. Request for Service Discontinuance:

1. #

Note in Minutes:

#Tap

H. Approve and sign Agenda

Jim Armontrout made a motion to approve Office Report Items A –I as presented. Christy Kimbro updated the Board with monthly activities and also briefed the board on anything new going on. Terrell Hamill seconded the motion and the Board approved unanimously.

Operators Reports

17. System Manager presents: Dennis Hull presented the board with a report. Report is attached to minutes.
- Crews working hard and doing well.
 - Water Loss at 61.9%
 - Presentation of Open Work Order Reports.
 - Discuss maintenance & repairs and any issues needing attention.
18. The Board considered the next regular meeting Tuesday, February 11, 2025 at 4:00pm at the District Office.
19. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Terrell Hamill and was approved unanimously by the Board. The meeting adjourned at 9:27p.m.



Curt Stutzman, Secretary