

Minutes of the Regular Monthly Meeting  
Of  
Mayes County Rural Water District No. 5

Date: September 8, 2020

Chairman Gene Miller called the meeting to order at 4:00 p.m.

Charles Bowlin led in prayer and pledge to the flag of the United States of America.

Attending the meeting were Board Members Gene Miller, E. J. Snider, Curt Stutzman, Terrell Hamill, Charles Bowlin, and Jim Armontrout; Employees Carol Maddoux, Lisa Johnson Caleb Green, Rudy Rudd and Tyler Lee; Guest Mason Hudson Mechanical Engineer for Trécé Incorporated and Louis Funk Engineer for the District.

Jim Armontrout made a motion to approve the minutes of August 11, 2020, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.

No Unforeseen Old Business

No Unforeseen New Business:

Old Business: The Board discussed the June 9, 2020 proposal by Trécé Incorporated's to build a new 8 inch line extension again and Engineer Louis Funk presented 3 options with cost estimates and drawings of each. Charles Bowlin made a motion to approve option 2, less the re-connect to services now on the 2 inch line. The 8 inch will parallel the existing 2 inch along County roads E390, N4480 and HWY28 and cost approximately \$431,000. A contract with Trécé to pay 80% and Rural Water District No.5 pay 20% of the cost will be required to be agreed upon and signed by both parties. Jim Armontrout seconded the motion and the Board approved unanimously.

Terrell Hamill made a motion to approve a Resolution to apply for a \$50,000 Grand Gateway REAP Grant to be used for the Districts portion of the above line extension. Charles Bowlin seconded the motion and the Board approved unanimously.

A proposed line extension to develop 40 acres approximately a half mile North of Old HWY 20 on East side of N435 was tabled as the person inquiring was not present and it is presumed they are no longer interested.

The Board considered a service and tracking agreement with Caterpillar for the District's equipment. No action was taken and the item was tabled until other tracking options were investigated.

The Board considered a quote for security lighting from Imajenus. No action was taken. The item was tabled until a quote from Crandall Electric is obtained for comparison.

The Board considered the Hawks Ranch Estates unfinished lines and possible options. No action was taken until the options are discussed with the Engineer and Attorney for the District.

The Board considered promoting Caleb Green to System Manager with a pay raise.

Charles Bowlin made a motion to go into executive session to discuss promoting Caleb and his wages. Jim Armontrout seconded the motion and the Board approved unanimously and went into executive session.

Charles Bowlin made a motion to return to regular session. E. J. Snider seconded the motion and the Board approved unanimously and returned to regular session.

Charles Bowlin made a motion to promote Caleb Green to System Manager and raise his wage .50 cents per hour effective the next pay period. E. J. Snider seconded the motion and the Board approved unanimously.

#### Office Reports

Printed Items A. through H. monthly items and reports were presented by the Clerk and Office Manager.

A. Accounts Payable and Payroll Claims and Checks

B. Approve and sign Monthly Financial Reports

C. New Membership Memberships

#### Fee Paid

- |  |                                |
|--|--------------------------------|
| 1. #1131 Eduardo Valenzuela – 1830 E 470 RD, Pryor                                       | \$1,500.00 Agricultural Letter |
| 2. #1132 Samantha Thomas – 2513 E 455 RD, Pryor  | \$1,250.00 Construction Letter |
| a. Tap was approved May 14, 2019 to be grandfathered in pending Cherokee Nation payment. |                                |
| 3. #1644 Ngia Yang & Chouxiong Longxiong – 2493 S 4290 RD                                | \$1,500.00 Existing Septic     |
| 4. #1645 Dee Ann Heiney – 4940 S 4285 RD, Chelsea  | \$1,500.00 Construction Letter |

D. Transfers

- |  |                              |
|--|------------------------------|
| 1. #976 Louis & Teri Nel – 28762 S 4310 RD, Vinita         | To: Jerry Williams           |
| 2. #851 James Hair – 6713 N 431 RD, Pryor                  | To: Joshua L. Ward           |
| 3. #768 Dick & Beverly McClearen – 4135 N HWY 69, Pryor    | To: Roy Koehn                |
| 4. #631 Don & Janice Hubbard – 5450 S 4240 Unit A, Chelsea | To: Timothy & Martha Gardner |
| 5. #706 Jim Bob Hendrickson – 6728 W 410 RD, Adair         | To: Tina Copeland            |
| 6. #1631 Brett Fleak – 55 E 498 Circle, Pryor              | To: Robert F. Arric III      |
| 7. #546 Roger Westenhaber – 8051 S HWY 28, Chelsea         | To: Carole Wilson-Armour     |

E. Deferred Payment Plan Request  
None

F. Request for Service Discontinuance  
None

- G. Locked Meters ;( Board needs to approve 90 day forfeit)  
1. #1335 Patrick or Erin Brashers - 23602 E 320 RENT HOUSE

H. Approve and sign Agenda

Jim Armontrout made a motion to approve Office Report Items A – H as presented. Charles Bowlin seconded the motion and the Board approved unanimously.

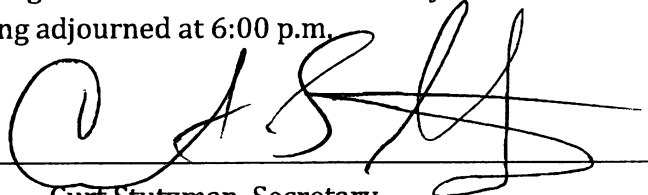
Operators Reports

Work Order Reports of the District Operations were presented

- The Board reviewed the reports showing 23 open and 75 completed work orders.
- Operators reported about big leaks that were fixed since the last meeting.

The Board considered the next regular meeting date Tuesday, October 13, 2020, 4:00 p.m. at the District office. No change was required.

Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Charles Bowlin and approved unanimously by the Board. The meeting adjourned at 6:00 p.m.

  
Curt Stutzman, Secretary

