

Minutes of the Regular Monthly Meeting
Of
Mayes County Rural Water District No. 5

Date: August 13, 2019

- I. Chairman Gene Miller called the meeting to order at 4:04 p.m.
- II. Curt Stutzman led in a prayer and the Salute to the Flag of the United States of America.
- III. Board Members in attendance were Gene Miller, Curt Stutzman, Charles Bowlin, Jim Armontrout, and E. J. Snider Employees in attendance were Carol Maddoux, Lisa Johnson, Caleb Green, Rudy Rudd, and Tyler Lee. Also attending were guest; Engineer Brian Kellogg, and Clint Moore.
- IV. Jim Armontrout made a motion to approve the minutes of the July 09, 2019 regular meeting. Charles Bowlin seconded the motion and the Board voted unanimously to approve it.
- V. Clint Moore discussed extending the District line from E330 Rd and S4300 to his property at 27300 E 330 Big Cabin, OK. Caleb has sent the information to Engineer Louis Funk and the Board said the extension would be allowed pending the engineer's approval.
- VI. Charles Bowlin made a motion to rescind the motion from the July 9th, 2019 Board meeting to award the quote to King Excavating, Inc. in the amount of \$32,874.00 for the construction 2019 True Road Water Line Relocation Project, ODOT Project Number J/P 31161. Jim Armontrout seconded the motion and the Board approved unanimously.
- VII. Jim Armontrout made a motion to award the lowest and best quote for the 2019 True Road Water Line Relocation Project to King Excavating, Inc. in the amount of \$48,154.00, ODOT Project Number J/P 31161, pending; legal review, bonds, insurances, and acceptance/approval from the Mayes County Board of County Commissioner. As per the Utility Relocation Agreement, dated June 3, 2019, Mayes County Board of Commissioners shall reimburse RWD#5 for all expenses related to said Project as outlined in said Agreement. The motion was seconded by Charles Bowlin and approved unanimously by the Board.
- VIII. The Board discussed the final pay request for Project 2 Carbide 12 inch line from Jerry's Excavation with the operators who inspected the project. No action was taken to pay the request. The Board determined a joint meeting with the Contractor to allow them to discuss the bedding and provide any receipt they obtained for bedding

material. Chairman Miller was instructed to call the Contractor and arrange a Special meeting.

- IX. The Board considered a letter to prospective property buyers, which addresses the availability of 2 taps on the 60 acres located at the SE corner of E470 and N437 currently owned by William Haught. Charles Bowlin made a motion to send a letter. Jim Armontrout seconded the motion and the Board approved unanimously.
- X. The Board considered a letter to Mr. Eds Auction Company explaining that due to current pressure issues in the Northern part of the District which includes property owned by Amy West in NE SE & E2 NW SE of S2-T24N-R18E, no memberships are available in this area and should the situation improve those previously denied service in the area will be considered first. Charles Bowlin made a motion to send a letter. Jim Armontrout seconded the motion and the Board approved unanimously.
- XI. The Board considered the contractor rate for bulk water from the District's hydrants. Charles Bowlin made a motion to increase the rate from the current \$6.00 per 1000 gallons to \$7.50. Jim Armontrout seconded the motion and the Board approved unanimously.
- XII. Unforeseen Old Business: None
- XIII. Unforeseen New Business: Jim Armontrout made a motion to have King's Excavation, Inc. replace 800 feet of 3 inch leaky poly line along south the side of Hwy 28 just east of the District office with, PVC as quoted for \$11,150.00. Charles Bowlin seconded the motion and the Board approved unanimously.
- XIV. Office Manager Carol Maddoux provided an update of the District's office activities. She and Clerk Lisa Johnson presented the following reports.
- Mapping, meter reading, and webpage are up to date
 - The water loss for month of July 2019 was 35.0%
 - Lock day was August 7, 2019 and 11 meters were locked for nonpayment. 1 customer paid same day reconnect fee and 9 paid next day fee, 1 customer remains locked.
 - Reported a problem with south garage door and a quote from Cains Overhead Doors Inc for \$2,100 to replace it. Carol will check to make sure the quote include tracks, springs and cable.
- A. Presented for approval and signature Accounts Payable Claims and Checks, and Payroll Claims for Direct Deposit.
- B. Presented for approval and signature Monthly Financial Reports for July 2019.
- C. New Membership
1. #1618 Jerry & Lisa Chambers – 1499 S 4305 RD, Big Cabin \$1250.00 Existing Septic (grandfathered in at previous fee)

2. #617 Kelly Green - .40 mi. W of N 426 on E 390 RD, Adair \$1500.00
Agricultural Tap
3. #1619 Rodney Brown - .45 mi. E of S 4280 on E 310 RD, Chelsea \$1500.00
Construction Tap

D. Presented for approval and signature the following membership transfers

1. #16 Jason Bennet – 6315 HWY 28 W, Adair To: Clint & Laura Phillips
2. #894 John Levi Parks – 1475 N 438 RD, Pryor To: Trey & Lynsey Larremore
3. #872 Clint & Deborah Gardner – 1864 N 4364, Pryor To: Jonathan & Christine Hamlin
4. #1525 Sarah Binford – 222 E 498 Circle, Pryor To: Brady S. Herron
5. #853 Billie Lorene King – 1093 S 436, Pryor To: Jerry & Deborah Zumstein
6. #864 Harold & Glenda Pierce – 6155 N 434, Adair To: Ricky & Michelle Condit
7. #240 Evelyn Schulze – 10820 N 429, Adair To: Dwight Moeller

E. No request for pay plans

F. No request to discontinue service

G. Presented for approval and authorization to send by Certified mail 90day forfeiture notices to following Locked Meters ;

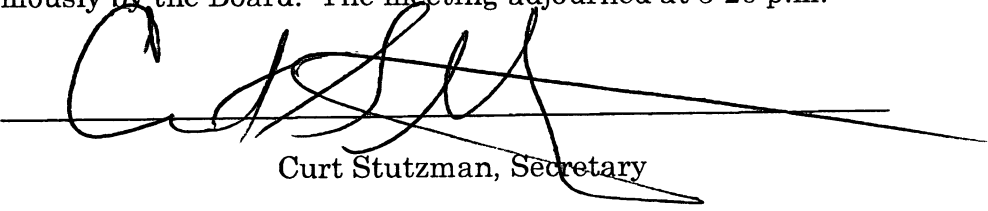
1. #854 Mike Johnson

Note #951 Paul and Carolyn Lahocki-2207 W Hwy 28, Chelsea
#1459 Twyla Sharpe- 2726 S 4300 Rd (Barn meter), Big Cabin
#1537 John and Janie Gill-2493 S 4290 Rd, Big Cabin
These 3 are due to forfeit on August 16, 2019 if not paid.

H. Approve and sign Agenda as presented.

Charles Bowlin made a motion and Jim Armontrout seconded it, to approve the Items A through H: as presented. The Board approved it unanimously.

- XV. Water System Operators: Caleb Green, Rudy Rudd and Tyler Lee presented Work order reports open and completed Work Orders since the last meeting. They discussed leaks and monthly operations. They presented quotes from several dealers for a new equipment and discussed selling the current track hoe and financing options for a new track hoe and a skid steer. More information will be available at the next meeting.
- XVI. The Board considered the next meeting dates of September 10, 2019 no change.
- XVII. A motion to adjourn the meeting was made by Jim Armontrout, seconded by E. J. Snider and approve unanimously by the Board. The meeting adjourned at 5:20 p.m.



Curt Stutzman, Secretary