

Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County  
Date: July 13, 2021

Chairman Gene Miller called the meeting to order at 4:01 p.m.

Curt Stutzman led in prayer and pledge to the flag of the United States of America.

Attending the meeting were Board Members Gene Miller, Curt Stutzman, Terrell Hamill, Charles Bowlin, Jim Armontrout, Blake Peper and E. J. Snider; Employees Carol Maddoux, Lisa Johnson, Caleb Green, Rudy Rudd, and Tyler Lee; Guest Justin Friesen, Sidney and Irene Schmidt, and Jeremy Bullock.

Charles Bowlin made a motion to approve the minutes of June 8, 2021, regular meeting as presented. Jim Armontrout seconded the motion and the Board approved unanimously.

Unforeseen Old Business: None

Unforeseen New Business: None

New Business: the Board considered a resolution creating a commercial membership with the fee to be double the amount of the single family residential membership fee. The minimum monthly charge will be double the single family residential minimum monthly charge. The rates will be the same as single family residential rates. Jim Armontrout made a motion to adopt the resolution retroactively effective June 8, 2021. Blake Peper seconded the motion and the Board approved unanimously.

The Board considered Standards for RV Park Policy. Blake Peper made a motion to adopt the policy. Terrell Hamill seconded the motion and the Board approve unanimously.

The Board considered service to the 140 acres of the 160 acre property between W460 and W470 on N433 RD, which the guest attending purchased. In attendance to discuss the requested line extension and service to the properties they purchased were Justin Friesen, Sidney and Irene Schmidt, and Jeremy Bullock. These land purchasers speculate long range plans to need 80 taps and short range 20. The District will check with their engineer.

The Board considered options and quotes for repairing or replacing the backup generator for the pump stations. Charles Bowlin made a motion to allow Buckhorn Diesel & Machinery to rebuild the generator as needed. Jim Armontrout seconded the motion and the Board approved unanimously.

There is still no action taken toward beginning the 8 inch line to Trécé. All permits and Grant notice of release of funds have been received. As soon as Trécé indicate they are ready to proceed the engineer can begin the bid process.

The Board considered a letter from Carol Maddoux announcing retirement plans in 2022 and suggesting the Board hire someone to be trained as her replacement. The Board asked Lisa Johnson if she wanted to be considered for the position. She declined. Terrell Hamill made a motion to accept her letter and

advertise for the position in the paper. Jim Armontrout seconded the motion and the Board approved unanimously.

The Board considered a letter from Tyler Lee giving his 2 weeks' notice of resignation to accept employment elsewhere. Jim Armontrout made a motion to accept his letter and to advertise for the position in the paper. Charles Bowlin seconded the motion and the Board approved unanimously.

#### Office reports

Office Manager Carol Maddoux presented printed reports from her and Clerk Lisa Johnson for Water loss, Aging and Monthly Finances, items A. through I. for Board approval. Carol reported that all 7 Board members are enrolled in ORWA Board training classes at the Claremore Vo-Tech August 23-24, 2021. She gave each one a copy of the notice and class description.

#### Items A-I

A. Accounts Payable and Payroll Claims and Checks for June expenses to be paid in July.

B. Monthly Financial Reports for June, 2021.

C. New Membership

	Membership Fee Paid
1. #1665 Jake & Molly Waltman 4206 N 434 RD, Pryor	\$1,500.00 Construction Tap
2. #1666 Jerry Phillipon Lot S of E 470 on N 437 RD, Pryor	\$1,500.00 Construction Tap
3. #1623 Jeff & Stephanie Langley 4404 S 4300 RD, BigCabin	\$1,500.00 Agricultural Tap

D. Transfers

1. #798 Chouteau Hills Church of Christ - 6463 HWY 28 W, Adair  
To: C Aylward, J Joice, J Hooker
2. #1378 Chouteau Hills Church of Christ - 6311 HWY 28 W, Adair  
To: C Aylward, J Joice, J Hooker
3. #985 Travis & Jamie Wheeler - 335 E 498 CIR, Pryor  
To: Lori Martin
4. #1593 Timothy White – 206 E 498 CIR, Pryor  
To: Richard & Eileen Figenser
5. #676 Aaron Moore – 7707 S HWY 28, Chelsea  
To: Johnny & Patricia Ricks
6. #1581 Michaela & Preston Johnson – 1750 E 474 RD, Pryor  
To: Steve & Kendra Dickson
7. #894 Trey & Lindsey Larremore – 1475 N 438 RD, Pryor  
To: Tyler & Kelsey Smith
8. #411 Robert Chupp – 1807 E 440 RD, Adair  
To: Cody Greer
9. #1610 Marcus & Brittany Lee – 317 E 498 Cir, Pryor  
To: Robert & Nicole Vanderford

E. Deferred Payment Plan Request

None

- F. Request for Service Discontinuance  
None
- G. Locked Meters approve 90 day forfeiture letter to:  
#906 Roger Stamps – 1595 N 434 RD, Pryor
- H. Approve and sign Agenda
- I. Approve and sign 2<sup>nd</sup> quarter 941 employee withholding report

Charles Bowlin made a motion to approve Office Report Items A – I as presented. Jim Armontrout seconded the motion and the Board approved unanimously.

#### Operators Reports

Caleb Green reported:

- Discussed the reports showing 40 open and 58 completed work orders.
- Discussed large leak repaired in Chelsea area on E 295 RD hopefully will account for loss in that area.

The Board considered the next regular meeting at the District office August 10, 2021, at 4:00 p.m. No change required.

Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 6:06 p.m.



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Curt Stutzman, Secretary