

Minutes of the Regular Monthly Meeting
Of
Mayes County Rural Water District No. 5

Date: July 9, 2019

- I. Chairman Gene Miller called the meeting to order at 4:04 p.m.
- II. Charles Bowlin led in prayer and Salute to the Flag of the United States of America.
- III. Attending the meeting were: Board Members; Gene Miller, Curt Stutzman, Terrell Hamill, Charles Bowlin, Jim Armontrout, Blake Peper and E. J. Snider ; Employees Carol Maddoux, Lisa Johnson, Caleb Green, Rudy Rudd, and Tyler Lee. Guest Engineer Brian Kellogg, and Kelly and Teresa Green.
- IV. Charles Bowlin made a motion to approve the minutes of the June 11, 2019 regular meeting. E. J. Snider seconded the motion and the Board voted unanimously to approve it.
- V. Jim Armontrout made a motion to approve the construction plans for the 2019 True Road Water Line Relocation Project, ODOT Project Number J/P 31161 as presented by Engineer Brian Kellogg. Terrell Hamill seconded the motion and the Board approved it unanimously.
- VI. Charles Bowlin made a motion to approve the fee of \$316.02 and DEQ permit for the 2019 True Road Water Line Relocation Project, ODOT Project Number J/P 31161. Jim Armontrout seconded the motion and the Board approved it unanimously.
- VII. Blake Peper made a motion to award the lowest and best quote for the 2019 True Road Water Line Relocation Project, ODOT Project Number J/P 31161, to King Excavating, Inc. for their bid of \$32,874.00 pending; legal review, bonds, insurances, and acceptance/approval from the Mayes County Board of County Commissioner. As per the Utility Relocation Agreement, dated June 3, 2019, Mayes County Board of Commissioners shall reimburse RWD#5 for all expenses related to said Project as outlined in said Agreement. Jim Armontrout seconded the motion and the Board voted unanimously to approve it.
- VIII. After discussion and consideration regarding bid item #3, bedding material on the progress estimate, of the final pay claim #5 from Jerry's Excavation, for new 12-inch Water Line on West Side of NS 435 Road, 17016 CDBG 17, which included change orders #2 for bid item #1; 340 feet of 12" pipe not used @\$26 per foot, \$8,840, the pay estimate requested by contractor being \$25,669.29 was rejected. Jim Armontrout made a motion to request Engineer Louis Funk submit a change order to subtract the bedding material that was not used in the amount of \$16,000. Terrell Hamill seconded the motion and the Board voted unanimously to approve it.

IX. Unforeseen Old Business: None

X. Unforeseen New Business: Kelly and Teresa Green requested another tap on 390 Rd. west of N426 it would require a line extension. The District operators will check the pressure and the Green's will be notified as to whether pursuing a line extension for another meter is feasible or not.

XI. Office Manager Carol Maddoux provided an update of the District's office activities. She and Clerk Lisa Johnson presented the following reports.

- Mapping, meter reading, and webpage are up to date
- The water loss as of 6/20/2019 was 36.5%
- Lock day was pushed back to 2nd Wednesday due to 4th of July holiday being on the 1st Wednesday

A. Presented for approval and signature Accounts Payable Claims and Checks, and Payroll Claims for Direct Deposit.

B. Presented for approval and signature Monthly Financial Reports for June 2019.

C. New Membership
None

D. Presented for approval and signature the following membership transfers

1. #757 Dennis True - 2290 E 470 RD, Pryor To: Tammy True
2. #1376 Thomas & Miriam Ashley - 3377 HWY 28 W, Adair To: Billy Ainsworth
3. #610 Glenda F. Ward - 21709 E HWY 28, Chelsea To: Jamie D. Phillips
4. #901 Gordon T. Allen - 457 E 480 RD, Pryor To: Michael & Sara Schultz
5. #1074 Bethany Stiteler - 7969 N 428, Adair To: Dan & Mary Burns
6. #1274 Bethany Stiteler - 7895 N 428, Adair To: Dan & Mary Burns
7. #394 Jody Willyard - 3701 N 438, Pryor To: James & Julie Boswell
8. #210 Harold & Ladeen Unruh - 685 W 440, Pryor To: Cliff & Marsha Mines

E. Presented for approval and authorization to send by Certified mail 90day forfeiture notices to following Locked Meters ;

1. #1403 David Scott Rhine - 4747 HWY 28 W, Adair
2. #1451 Jesse L Harper - 2732 S 4290 RD Unit B, Big Cabin

F. Requested the following to be noted in Minutes:

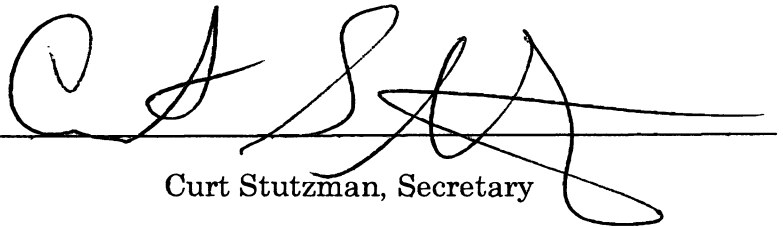
Membership #617 Spencer Jeffries - 4202 S 4270 RD, Chelsea is due to forfeit on July 16, 2019 if no payment made.

G. Approve and sign 2nd Quarter 941 Employee withholding report

H. Approve and sign Agenda as presented.

Charles Bowlin made a motion and Jim Armontrout seconded it, to approve the Items A through H: as presented. The Board approved it unanimously.

- XII.** Water System Operators: Caleb Green, Rudy Rudd and Tyler Lee presented Work order reports open and completed Work Orders since the last meeting. They discussed leaks and monthly operations and reported that the track hoe is currently broken. Rudy presented quotes from several dealers for a new track hoe.
- XIII.** The Board considered the next meeting dates of August 13, 2019 no change.
- XIV.** A motion to adjourn the meeting was made by Jim Armontrout, seconded by Blake Peper and approve unanimously by the Board. The meeting adjourned at 5:29 p.m.



Curt Stutzman, Secretary