

**NOTICE OF MEETING AND AGENDA OF THE BOARD OF DIRECTORS
OF
RURAL WATER DISTRICT NO. 5 MAYES COUNTY, OKLAHOMA**

Pursuant to the Oklahoma Open Meeting Act Title 25 Oklahoma Statutes, Section 303, notice is hereby given that the Board of Directors of Rural Water District No. 5, Mayes County, will hold the regular meeting as follows:

DATE: May 14, 2019 TIME: 4:00 p.m.

LOCATION: District Office 5607 HWY 28 WEST ADAIR, OK 74330

AGENDA

- I. Call to Order.**
- II. Invocation and Pledge of Allegiance to USA Flag**
- III. Record Attendees:**
- IV. Approve of the Minutes of the April 09, 2019 regular meeting.**
- V. Unforeseen Old Business:**
- VI. Unforeseen New Business:**
- VII. Old Business: Consider grandfathering previously requested membership fees for Spur Ranch (pending line extension), Jerry Chambers (pending pressure investigation) Matt Brown (pending closing). Hills/Keathley's (pending Engineer recommendations and line extension)**
- VIII. Old Business: Approval/Disapproval/Discussion Engineer Louis Funk's recommendations and cost estimates to extend the current 2 inch line North of W380 along N430, from tap #1184 to tap #497. Mike and Tammy Hill and Tamara and Zack Keathley's will pay the cost to extend the 2 inch North approximately 1900 feet and purchase a water membership. The District will pay to extend the line from that point North the rest of the mile and tie in at W390 Rd as well as the cost to upgrade the line size from 2 inch to 4 inch.**
- IX. New Business: Approval/Disapproval/Discussion of a Utility Relocation Agreement with Mayes County for the True Road Water Line Relocation Project, J/P 31161(04), in the amount of \$41,500.00**
- X. New Business: Approval/Disapproval/Discussion Sai Yiong request permission to build a line extension and purchase a membership for a trailer home. Location is on the East side of State HWY 66 at E 320 Rd in Rogers County**
- XI. New Business: Discuss the meter reading for Serial #1853088515 Leon Reed's meter.**

REPORTS AND REGULAR MONTHLY BUSINESS ITEMS

XII. Reports from Office Manager Carol Maddoux and Clerk Lisa Johnson

- Mapping - Meter Readings -
- Web page-
- Water Loss -Printed Report
- Water Customers Aging Report- Printed Report
- Presentation of Printed Reports of the District Monthly financial activity including Accounts Receivable, Accounts Payable, Payroll, Insurance. The following items presented for Board consideration and approval.

CONSIDER, DISCUSS AND TAKE ACTION TO APPROVING THE FOLLOWING ITEMS AS PRESENTED:

- A. Accounts Payable and Payroll Claims and Checks
- B. Approve and sign Monthly Financial Reports
- C. New Membership applications
- D. Transfer of Memberships
- E. Request for Deferred pay plan
- F. 90 Day Forfeiture Notices
- G. Discontinuance of Service Request
- H. Approve and sign Agenda

XIII. Report from Water System Operators Caleb Green, Rudy Rudd and Tyler Lee

- Presentation of Daily Log Book
- Presentation of Completed and Open Work Order Reports
- Discuss maintenance and repairs and any issues needing attention
- Discuss any upcoming construction projects

XIV. Discuss Personnel Matters

XV. Executive Session if Necessary

Next Meeting Date

XVI. Consider the next regular meeting date June 11, 2019 to will be at 4:00 p.m. at the District Office.

Adjournment

XVII. Motion and Vote to adjourn



Gene Miller, Chairman

Posted by Carol Maddoux at 4:00 p.m. May 10, 2019 in east window of District office

WITH THE EXCEPTION OF ITEM I THE BOARD RESERVES THE RIGHT TO TAKE UP ANY AGENDA ITEM IN ANY ORDER REGARDLESS OF HOW ITEMS ARE LISTED. THIS IS AN OPEN, PUBLIC MEETING HELD IN ACCORDANCE WITH THE OPEN MEETING LAWS OF THE STATE OF OKLAHOMA. THE PURPOSE OF THIS MEETING IS TO CONDUCT THE BUSINESS OF THE DISTRICT. AS THE ELECTED REPRESENTATIVES OF THE DISTRICT'S PATRONS, THE BOARD MEMBERS WILL BE MAKING DECISIONS CONCERNING THE OPERATION OF THE DISTRICT.

NOTE: DURING ANY PROPERLY SCHEDULED OPEN MEETING THE BOARD MAY DISCUSS, MAKE MOTIONS, VOTE TO APPROVE OR DISAPPROVE, VOTE TO TABLE, ADOPT, REJECT, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER AND VOTE TO CONVENE IN EXECUTIVE SESSION WHEN APPROPRIATE.

Persons wishing to be added to the agenda to address the Board for consideration of a matter must present their request to the District's office by 2 p.m. on Friday before the meeting date in order to be put on the Agenda. Any person not listed on the agenda may at Board discretion be allowed to speak for a limited time.