

Minutes of the Regular Monthly Meeting
Of
Mayes County Rural Water District No. 5

Date: May 12, 2020

Chairman Gene Miller called the meeting to order at 4:05 p.m. In the absence of Secretary Curt Stutzman, Jim Armontrout recorded the minutes of this meeting.

E. J. Snider led in a prayer and Gene Miller led the pledge to the flag of the United States of America.

Attending the meeting in person were Gene Miller, E. J. Snider, Charles Bowlin, Jim Armontrout, Blake Peper, and Employees Lisa Johnson and Caleb Green. Due to the COVID-19 pandemic and the Government Social distancing recommendations, of March 19, 2020 stating ("Effective immediately, Senate Bill 661 temporarily amends the Oklahoma Open Meeting Act and allows districts the option of holding meetings via video conference and teleconference until November 15, 2020 or termination of the state of emergency declared by Governor Stitt. This is not a requirement, just an option.") Board Member Terrell Hamill chose this option and attended via Teleconference.

Charles Bowlin made a motion to approve the minutes of April 14, 2020, regular meeting as presented. Blake Peper seconded the motion and the Board approved unanimously.

No Unforeseen Old Business

No Unforeseen New Business

The Board discussed the District's response to the pandemic and stated all the District's employees work schedules are back to normal. No mention of lifting the leniency on customer late fees, or resuming locking delinquent accounts, as of yet.

The Board considered Engineer Louis Funk's proposed options for Tre'ce' line extension request to support fire protection for their future new buildings. Terrell Hamill made a motion that the engineer send a letter to Tre'ce' stating the Board position is Tre'ce' may at full cost to them proceed with the line. Charles Bowlin seconded the motion and the Board approved unanimously.

The Board considered a quote from American Leak Detection to search the entire District for leaks. No action was taken at this time but, this item may be reconsidered in the future.

The Board considered a proposed plan from Engineer Louis Funk to install Flow meters throughout the District to monitor areas for water loss. This item was tabled and operator Caleb Green was instructed to obtain a cost list for the meters, with the District doing the installation and contact the engineer to inquire the best locations for the meters to be installed per his recommendations in Area 1 also known as the Pryor and Adair areas.

Office Reports

Items A - E were presented for review and approval.

A. Accounts Payable and Payroll Claims and Checks

B. Approve and sign Monthly Financial Reports

C. New Membership Membership

1. #842 James Dunckel – 28179 S 4310 RD, Vinita \$1,500.00 Construction Letter
2. #1503 Travis & Terri Holt – 7261 W 395 RD, Adair \$1,500.00 Construction Letter
3. #1632 Justin Friesen – Lot N of E 420 RD on N 434 RD, Adair \$1,500.00
4. #1633 Justin Friesen – 7139 N 434 RD, Adair \$1,500.00
5. #1635 Oliver & Taylar Odle – 7614 N 434 RD, Adair \$1,500.00

D. Transfers

1. #1625 Brett Fleak – 54 E 498 Circle, Pryor To: Morgan Jones & Kyle Flint
2. #434 Debbie Whiteside – 12778 N 430 RD, Adair To: Eric Stites
3. #303 Rane Taylor – 6401 S HWY 66, Chelsea To: Tanna Aaron
4. #243 Darrell Lansford – 2749 W 430 RD, Adair To: Julie Holifield
5. #1407 Thomas & Debbie Campbell – 26005 E 295 RD, Big Cabin To: Christopher Osborn

E. Approve and sign Agenda

Charles Bowlin made a motion to approve the items A through E as presented and to note that account #1162 Tyrone/Mary Tate will be forfeited on May 16, 2020 if no payment made. Blake Peper seconded the motion and the Board approved unanimously.

Operators Reports


Work Order Reports of the District Operations were presented

- The Board reviewed the reports showing open and completed work orders.
- Caleb Green reported about fixing leaks and finding a leak on Carbide Road

No Executive Session was necessary.

The Board considered the next regular meeting date Tuesday, June 9, 2020, 4:00 p.m. at the District office. No change was required.

Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 5:14 p.m.


Curt Stutzman, Secretary