

Minutes of the Regular Monthly Meeting
Of
Mayes County Rural Water District No. 5

Date: April 14, 2020

Chairman Gene Miller called the meeting to order at 4:01 p.m.

Gene Miller led in a prayer.

Attending the meeting in person were Gene Miller, Curt Stutzman, and Employee Carol Maddoux. Due to the COVID-19 pandemic and the Government Social distancing recommendations, of March 19, 2020 stating ("Effective immediately, Senate Bill 661 temporarily amends the Oklahoma Open Meeting Act and allows districts the option of holding meetings via video conference and teleconference until November 15, 2020 or termination of the state of emergency declared by Governor Stitt. This is not a requirement, just an option.") Board Members Charles Bowlin, Jim Armontrout, Terrell Hamill and Blake Peper chose this option and attended via Teleconference.

Jim Armontrout made a motion to approve the minutes of March 10, 2020, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.

No Unforeseen Old Business

No Unforeseen New Business

The Board discussed the District's response to the pandemic and the possible financial repercussions to the patrons. Charles Bowlin made a motion to give leniency to customers in the form of not locking meters, no penalties and the District absorb the online and phone convenience fees to help offset the burdens caused by the pandemic and to encourage more people to pay online and over the phone for the safety of customers and employees. He also included in the motion that the Board will reconsider these leniencies in two months. Jim Armontrout seconded the motion and the Board approved unanimously.

Office Manager Carol Maddoux presented reports and update of monthly business via email to everyone for review.

Jim Armontrout made a motion to approve the following items A through I as presented. Charles Bowlin seconded the motion and the Board approved unanimously

- A. Accounts Payable and Payroll Claims and Checks
- B. Approve and sign Monthly Financial Reports
- C. New Membership
 - Membership Fee Paid
 - 1. #1628 Branson & Rebecca Hale – 25742 E 330 RD, Chelsea \$1,500.00
 - 2. #1630 Brett Fleak, Fleak Construction – 355 E 498 CIR, Pryor \$1,500.00
 - 3. #1631 Brett Fleak, Fleak Construction – 54 E 498 CIR, Pryor \$1,500.00

D. Transfers

1. #912 Tim & Millie Pinkston – 4917 S 4280 RD, Chelsea To: Flora Andrews
2. #330 Lance & Debbie Cunningham – 7497 S HWY 28, Chelsea To: Johnny & Patricia Ricks
3. #1174 Kevin & Diane Hylton – 6090 N 435 RD, Adair To: Ryan Hylton
4. #88 Brian Killion - 28856 S 4280 RD, Chelsea To: Larry & Emily Copeland
5. #1616 Michael Smith – 7008 S HWY 28, Chelsea To: Neng & Daisy Thao

E. Deferred Payment Plan Request
None

F. 90 Day Forfeiture Notice

1. #1131 Jesse Partain
2. #1132 Jesse Partain

Note

#1132 Jesse Partain – Lock was cut on March 9, 2020, relocked, and then cut again on April 1, 2020. Meter was then pulled.

G. Request for Service Discontinuance

1. #1503 Michelle Hayes – 428921 E 270 RD, Vinita
2. #842 Patsy Dohmen – 3337 N 433, Pryor

H. Approve and sign Agenda

I. Approve and sign 941 employee tax withholding report

Water System Reports

The Board reviewed reports showing open and completed work orders.

No Executive Session was necessary.

The Board considered the next regular meeting date Tuesday, May 12, 2020, 4:00 p.m. at the District office. No change was required.

Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 4:17 p.m. Stay Safe!



Curt Stutzman, Secretary