

NOTICE OF MEETING AND AGENDA OF THE BOARD OF DIRECTORS
OF
RURAL WATER DISTRICT NO. 5 MAYES COUNTY, OKLAHOMA

Pursuant to the Oklahoma Open Meeting Act Title 25 Oklahoma Statutes, Section 303, notice is hereby given that the Board of Directors of Rural Water District No. 5, Mayes County, will hold the regular meeting as follows:

DATE: April 14, 2020 TIME: 4:00 p.m.

LOCATION: **Due to COVID-19 the Board will meet via Teleconference**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance to USA Flag
3. Record Attendees:
4. Approve of the Minutes of the March 10, 2020 regular meeting.
5. Unforeseen Old Business:
6. Unforeseen New Business:
7. Discuss District's response and procedure for dealing with 2020 Covid-19 Pandemic such as but not restricted to the following:
 - Prevention and management of Health risk to employees and patrons
 - Possible financial impact to patrons due to lost wages and ability to pay water bills on time
 - Possibility of waiving or absorbing some payment fees and or penalties

REPORTS AND REGULAR MONTHLY BUSINESS ITEMS

8. Reports from Office Manager Carol Maddoux and Clerk Lisa Johnson
 - Mapping - Meter Readings -
 - Web page-
 - Water Loss -Printed Report
 - Water Customers Aging Report- Printed Report
 - Presentation of Printed Reports of the District Monthly financial activity including Accounts Receivable, Accounts Payable, Payroll, Insurance. The following items presented for Board consideration and approval.

CONSIDER, DISCUSS AND TAKE ACTION TO APPROVING THE FOLLOWING ITEMS AS PRESENTED:

- A. Accounts Payable and Payroll Claims and Checks
- B. Approve and sign Monthly Financial Reports
- C. New Membership applications
- D. Transfer of Memberships
- E. Request for Deferred pay plan
- F. 90 Day Forfeiture Notices
- G. Discontinuance of Service Request
- H. Approve and sign Agenda
- I. Approve and sign quarterly 941 tax withholding Report

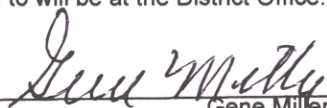
9. Report from Water System Operators Caleb Green, Rudy Rudd and Tyler Lee
 1. Presentation of Daily Log Book
 2. Presentation of Completed and Open Work Order Reports
 3. Discuss maintenance and repairs and any issues needing attention
 4. Discuss any current or upcoming construction projects

10. Executive Session if Necessary if necessary

11. Consider the next regular meeting date Tuesday May 12, 2020 at 4:00 p.m., to will be at the District Office.

12. Motion and Vote to adjourn

Adjournment



Gene Miller, Chairman

Posted by Carol Maddoux at 4:00 p.m. April 8, 2020 in east window of District office

WITH THE EXCEPTION OF ITEM I THE BOARD RESERVES THE RIGHT TO TAKE UP ANY AGENDA ITEM IN ANY ORDER REGARDLESS OF HOW ITEMS ARE LISTED. THIS IS AN OPEN, PUBLIC MEETING HELD IN ACCORDANCE WITH THE OPEN MEETING LAWS OF THE STATE OF OKLAHOMA. THE PURPOSE OF THIS MEETING IS TO CONDUCT THE BUSINESS OF THE DISTRICT. AS THE ELECTED REPRESENTATIVES OF THE DISTRICT'S PATRONS, THE BOARD MEMBERS WILL BE MAKING DECISIONS CONCERNING THE OPERATION OF THE DISTRICT.

NOTE: DURING ANY PROPERLY SCHEDULED OPEN MEETING THE BOARD MAY DISCUSS, MAKE MOTIONS, VOTE TO APPROVE OR DISAPPROVE, VOTE TO TABLE, ADOPT, REJECT, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER AND VOTE TO CONVENE IN EXECUTIVE SESSION WHEN APPROPRIATE.

Persons wishing to be added to the agenda to address the Board for consideration of a matter must present their request to the District's office by 32 hours for regular or hours 56 hours before a special meeting date in order to be put on the Agenda. Any person not listed on the agenda may at Board discretion be allowed to speak for a limited time.