

**NOTICE OF MEETING AND AGENDA OF THE BOARD OF DIRECTORS  
OF  
RURAL WATER DISTRICT NO. 5 MAYES COUNTY, OKLAHOMA**

Pursuant to the Oklahoma Open Meeting Act Title 25 Oklahoma Statutes, Section 303, notice is hereby given that the Board of Directors of Rural Water District No. 5, Mayes County, will hold the regular meeting as follows:

**DATE: Tuesday April 12, 2022 TIME: 4:00 p.m.**  
**LOCATION: District Office 5607 Hwy 28 West Adair, OK 74330**

**AGENDA**

1. Call to Order.
2. Invocation and Pledge of Allegiance to USA Flag
3. Record Attendees:
4. Approve of the Minutes of the March 08, 2022 Regular meeting.
5. Discuss with Tim and Tammy Pride Concerns about the construction for the 8" Tre'c'e Waterline.
6. Discuss and consider the Service Request to property on the Northwest corner of Old Airport Rd and N433 Rd.
7. Discuss, consider and take action regarding a proposed Waterline Relocation Agreement with the ODOT regarding the Highway 28 Waterline Relocation Project, STP-249C(067)UT, JP 28891(06). The Form 305 Agreement contains the terms for reimbursement and cost sharing for the project with ODOT.
8. Discuss and consider updating the computers (possible 4 Towers) in the office and shop. The computers we currently have were purchased 12/31/2008.
9. Discuss and consider replacing 3 Desk Chairs and Adding 1.
10. Consider raising the limit for the WEX Fuel Card due to rise in fuel costs.
11. Discuss and Approve Pay Requisitions for Bates Infrastructure for Trec'e' Line Extension if any.
12. Discuss Seth Hughes, Trenton Holt, and Matthew Dennis passing their Water Operator Exam.
13. Executive Session:
14. Unforeseen Old Business:
15. Unforeseen New Business:

**REPORTS AND REGULAR MONTHLY BUSINESS ITEMS**

16. Reports from Office Manager
  - Mapping - Meter Readings - Web page-
  - Printed Report; Water Customers Aging Report, Printed Reports of the District Monthly financial activity, including Accounts Receivable, Accounts Payable, Payroll, Insurance. The following items presented for Board consideration and approval.

**CONSIDER, DISCUSS AND TAKE ACTION TO APPROVING THE FOLLOWING ITEMS AS PRESENTED:**

- A. Accounts Payable and Payroll Claims and Checks
- B. Approve and sign Monthly Financial Reports
- C. New Membership applications
- D. Transfer of Memberships
- E. Request for Deferred Pay Plan
- F. 90 Day Forfeiture Notices
- G. Requests to Discontinue Service
- H. Approve and sign Agenda
- I. 941 Quarterly Taxes

17. Reports from System Manager
  - A. Presentation of Daily Log Book
  - B. Presentation of Completed and Open Work Order Reports
  - C. Discuss maintenance and repairs and any issues needing attention
  - D. Discuss any current or upcoming construction projects

- E. Discuss Quote for Gates or fence around District shop
- F. Discuss Jim Breakfield hitting a line that was not where it was supposed to be.

**18.** Consider the next regular meeting at the District Office on Tuesday May 10, 2022 at 4:00 p.m.

**19.** Motion and Vote to adjourn.

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Gene Miller, Chairman

Posted by Terri Holt at 4:00 p.m. April 8, 2022 in east window of District office

WITH THE EXCEPTION OF ITEM I THE BOARD RESERVES THE RIGHT TO TAKE UP ANY AGENDA ITEM IN ANY ORDER REGARDLESS OF HOW ITEMS ARE LISTED. THIS IS AN OPEN, PUBLIC MEETING HELD IN ACCORDANCE WITH THE OPEN MEETING LAWS OF THE STATE OF OKLAHOMA. THE PURPOSE OF THIS MEETING IS TO CONDUCT THE BUSINESS OF THE DISTRICT. AS THE ELECTED REPRESENTATIVES OF THE DISTRICT'S PATRONS, THE BOARD MEMBERS WILL BE MAKING DECISIONS CONCERNING THE OPERATION OF THE DISTRICT.

NOTE: DURING ANY PROPERLY SCHEDULED OPEN MEETING THE BOARD MAY DISCUSS, MAKE MOTIONS, VOTE TO APPROVE OR DISAPPROVE, VOTE TO TABLE, ADOPT, REJECT, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER AND VOTE TO CONVENE IN EXECUTIVE SESSION WHEN APPROPRIATE.

Persons wishing to be added to the agenda to address the Board for consideration of a matter must present their request to the District's office by 32 hours before a regular or 56 hours before a special meeting date (excluding weekends) in order to be put on the Agenda. Any person not listed on the agenda may at Board discretion be allowed to speak for a limited time.