

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: March 08, 2022

1. Chairman Gene Miller called the meeting to order at 4:04 p.m.
2. EJ Snider led in prayer and pledge to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Terrell Hamill, Charles Bowlin, Jim Armontrout, Blake Peper, and E. J. Snider; Employees: Terri Holt, Carol Maddoux, and Caleb Green; Guests: Dan Morgan and Valerie Rogers.
4. Charles Bowlin made a motion to approve the minutes of February 08, 2022, regular meeting as presented. Jim Armontrout seconded the motion and the Board approved unanimously.
5. Charles Bowlin made a motion to approve the minutes of February 15, 2022, special meeting as presented. Jim Armontrout seconded the motion and the Board approved unanimously.
6. Property owner Conner Aylward did not show up to discuss the plots and plans requested by the board & the service request from the engineer.
7. Charles Bowlin made a motion to approve the line extension request from Dan Morgan to extend a mile west from 4260 RD to his property located on the NW corner of 4250 RD & 280 RD. Jim Armontrout seconded the motion and the Board approved unanimously.
8. EJ Snider made a motion to approve the line extension request from Trent & Valerie Rogers to extend the line approximately ½ a mile north of E 290 RD along the west side of S 4240 RD for 1 tap contingent on a letter of release from Nowata Consolidated 1. Jim Armontrout seconded the motion and the Board approved unanimously.
9. Charles Bowlin made a motion to approve giving permission for Lisa Johnson and Terri Holt to have access to ACH Transactions for Bank of Commerce. Terrell Hamill seconded the motion and the Board approved unanimously.
10. The board discussed and considered a rate increase for the District. Curt Stutzman made a motion to raise the rate by \$0.25 per 1000 gallons effective March 2022 billing cycle. Charles Bowlin seconded the motion and the board approved unanimously.
11. The board decided to table the service request to property on the NW corner of Old Airport Rd and N 433 RD. Will put back on the Agenda when we get more information about the request.
12. EJ Snider made a motion to approve the pay Requisitions for Bates Infrastructure for Trec'e' line extension. Blake Peper seconded the motion and the board agreed unanimously.
13. The board discussed and considered upgrading the 2 ½" line along Highway 28 between 4290 RD and the Turnpike to a 6" instead of 4" for the crooked little house taps. Curt Stutzman made a motion to approve the upgrade. Charles Bowlin seconded the motion and the board approved it unanimously.

14. The board discussed and considered taking bids on the replacement of 1 ½ Miles of the 6" line in Bowlin Springs. Terrell made a motion to approve us getting Louis to get the process going. Jim Armontrout seconded the motion and the Board approved unanimously.
15. Executive Session – Charles Bowlin made a motion to go into Executive Session at 4:58 pm. Jim Armontrout seconded the motion and the Board approved unanimously. The board reconvened at 5:07 pm.
16. Unforeseen Old Business: None
17. Unforeseen New Business: Charles Bowlin made a motion to approve a wage increase for Caleb Green in the amount of \$3.00 per hour, Terri Holt in the amount of \$2.00 per hour, and Lisa Johnson in the amount of \$1.00 per hour. Jim Armontrout seconded the motion and the Board approved unanimously.

Office reports

18. Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through H. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership

- | | | |
|--|------------|-----------------|
| 1. #1682 Ben & Chelsea Self – 2801 E 480 RD, Pryor | \$1,500.00 | Cherokee Nation |
| 2. #272 Whitney Delozier – SW corner of S 4260 \$ E 310, Chelsea | \$1500.00 | |

D. Transfers

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|--|------------------------------|
| 1. #66 Bill & Donna Lingren – 8177 N 427 RD, Chelsea | To: R & L Lobmeyer |
| 2. #126 Donald Martin – 5594 N 433 RD, Adair | To: Rusted Truck Property Co |
| 3. #662 Donald Martin – 5594 N 433 RD, Adair | To: Rusted Truck Property Co |
| 4. #1384 Michael Kilian – 983 W 462 RD, Pryor | To: Corey & Jeanna Gulley |
| 5. #1205 Neil Thao – 432759 E 290 RD, Vinita | To: Saneer Thao |

E. Deferred Payment Plan Request:

1. #606 Vicki Self - \$1,711.53 Leak Bill for February, 2022

F. Locked Meters for 90 day forfeiture letters:

1. N/A

G. Request for Service Discontinuance:

1. N/A

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A – H as presented. Terri updated Board with monthly activities. Jim Armontrout seconded the motion and the Board approved unanimously.

Operators Reports

19. Caleb Green reported:
- Crews working hard on leaks and keeping everyone busy.
 - Water Loss at 45.4%
 - Presentation of Open Work Order Reports.
 - Discuss maintenance & repairs and any issues needing attention.
 - Discuss how hard the new crew is working
20. The Board considered the next regular meeting at the District office April 12, 2022, at 4:00 p.m. No change required.
21. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Terrell Hamill and approved unanimously by the Board. The meeting adjourned at 05:24 p.m.



Curt Stutzman, Secretary