

Minutes of the Regular Monthly Meeting
Of
Mayes County Rural Water District No. 5

Date: February 11, 2020

Chairman Gene Miller called the meeting to order at 4:01 p.m.

E. J. Snider led in a prayer and the Salute to the Flag of the United States of America.

Board Members attending were Gene Miller, Curt Stutzman, Charles Bowlin, Jim Armontrout, Blake Peper, Terrell Hamill and E. J. Snider. Employees in attendance were Carol Maddoux, Caleb Green, Rudy Rudd and Tyler Lee. Guests attending were Delmar Holt and Fred Cannady.

Jim Armontrout made a motion to approve the minutes of January 13, 2020, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.

No Unforeseen Old Business

Unforeseen New Business Fred Cannady of RC&F Leasing LLC wanted to discuss line extension and metering options for RC&F Leasing LLC's property at 2452 S 435 on Carbide Road. The item will be on next month's agenda.

Delmar Holt proposed that he be allowed to extend the District's 2 inch line approximately 1000 feet to serve his son Travis Holt's property west of N4280RD at the end of W395RD. Caleb has checked the pressure and it is good. Jim Armontrout made a motion to approve the line extension pending easement and all requirements are met. E. J. Snider seconded the motion and the Board approved it unanimously.

The Board discussed a deposit charge for the sale of bulk water and an agreement form prepared by Carol. Jim Armontrout made a motion to charge a deposit fee of \$1,250 and approve the form with that amount. Blake Peper seconded the motion and the Board approved it unanimously.

The Board considered the annual employee pay evaluation. Blake Peper made a motion to increase all current employees' hourly pay by 4%. E. J. Snider seconded the motion and the Board approved it unanimously.

Jim Armontrout made a motion to approve the following items A through H as presented. Charles Bowlin seconded the motion and the Board approved unanimously

A. Accounts Payable and Payroll Claims and Checks

B. Approve and sign Monthly Financial Reports

C. New Membership

1. #1624 Christina & John Moore – 3495 S 435 RD, Pryor \$1,500.00 Construction Letter
2. #1625 Brett Fleak, Fleak Construction, LLC – 54 E 498 Cir, Pryor \$1,500.00 Construction Letter

D. Transfers

1. #1572 Clint Malone, Brownie Malone - 25351 E 330 RD, Chelsea To: Tammy Evans
2. #916 DDPN Investments, Don Dinh – 4701 S 4300 RD, Big Cabin To: Truong Tran & Kim Nguyen
3. #1190 DDPN Investments, Don Dinh – 4901 S 4300 RD, Big Cabin To: Truong Tran & Kim Nguyen
4. #294 David Allison, Tiffany Young – 9968 N 431 RD, Adair To: Justin Friesen
5. #1414 Patricia Kitchen – 19820 E 300 RD Unit B, Chelsea To: Todd & Lisa Trickey

E. Deferred Payment Plan Request

#158 Wilma Kiestler

F. Request for Service Discontinuance

None

G. Locked Meters ;(Board needs to approve 90 day forfeit)

1. #765 Lynette Gilpin
2. #1014 Charles Sager
3. #1162 Mary Tate
4. #1255 Dan McGonigal
5. #1459 Twyla Sharpe

H. Approve and sign Agenda

Water System Operators Caleb Green, Rudy Rudd, and Tyler Lee reported on the District operations and repairs for the past month.

The Board reviewed work orders reports showing totals of 29 open and 36 completed.

- Operators reported on the status of various other projects, repairs and future projects.
- Reported repairing a big leak on 12 inch valve at Rocklahoma
- Discussed having ORWA come and help locate water loss

No Executive Session was necessary.

- I.** The Board considered the next regular meeting date Tuesday, March 10, 2020, 4:00 p.m. at the District office. No change was required.

- II.** Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 5:16 p.m.



Curt Stutzman, Secretary