

**NOTICE OF MEETING AND AGENDA OF THE BOARD OF DIRECTORS
OF
RURAL WATER DISTRICT NO. 5 MAYES COUNTY, OKLAHOMA**

Pursuant to the Oklahoma Open Meeting Act Title 25 Oklahoma Statutes, Section 303, notice is hereby given that the Board of Directors of Rural Water District No. 5, Mayes County, will hold the regular meeting as follows:

DATE: Monday February 8, 2022 TIME: 4:00 p.m.
LOCATION: District Office 5607 Hwy 28 West Adair, OK 74330

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance to USA Flag
3. Record Attendees:
4. Approve of the Minutes of the January 10, 2022 Regular meeting.
5. Approve of the Minutes of the January 10, 2022 Annual meeting.
6. Approve of the Minutes of the January 28, 2022 Special meeting.
7. Discuss concerns with Property Owner John Lor in reference to high water bill.
8. Discuss Questions with Conner Aylward for housing development on the Crooked Little House Property.
9. Approve and Sign the contract with Bartlett & West on Highway 28 construction and Approve Bartlett and West for inspection for Highway 28 and Tre'ce' construction.
10. Discuss the proposed contract for the full time inspector for the Tre'ce' waterline with Kyle Sewell.
11. Discuss and Consider the Service Request to property on the Northwest corner of Old Airport Rd, and N433.
12. Discuss and Consider the annual employee wage review and Terri Holt 6 month review.
13. Consider, interview, and hire one or more applicants to train for the position of operator.
14. Discuss Covid Pay for sick employees.
15. Consider the purchase of Diamond Mapping System as tabled from last meeting.
16. Discuss and Consider Setting Probation Policy on Work Jeans, Coats, Boots as well as Employee Bonus.
17. Discuss running an employment ad for Operator position if Applicable.
18. Executive Session:
19. Unforeseen Old Business:
20. Unforeseen New Business:

REPORTS AND REGULAR MONTHLY BUSINESS ITEMS

21. Reports from Office Manager

- G. Requests to Discontinue Service
- H. Approve and sign Agenda

22. Reports from System Manager

- A. Presentation of Daily Log Book
- B. Presentation of Completed and Open Work Order Reports
- C. Discuss maintenance and repairs and any issues needing attention
- D. Discuss any current or upcoming construction projects
 - Report from 8inch line to Trece preconstruction meeting
 - Report on HWY 28 Widening and water line relocation
- E. Discuss Quote for Gates or fence around District shop

23. Consider the next regular meeting at the District Office on Tuesday March 08, 2022 at 4:00 p.m.

24. Motion and Vote to adjourn.


Gene Miller, Chairman

Posted by Terri Holt at 4:00 p.m. February 4, 2022 in east window of District office

WITH THE EXCEPTION OF ITEM I THE BOARD RESERVES THE RIGHT TO TAKE UP ANY AGENDA ITEM IN ANY ORDER REGARDLESS OF HOW ITEMS ARE LISTED. THIS IS AN OPEN, PUBLIC MEETING HELD IN ACCORDANCE WITH THE OPEN MEETING LAWS OF THE STATE OF OKLAHOMA. THE PURPOSE OF THIS MEETING IS TO CONDUCT THE BUSINESS OF THE DISTRICT. AS THE ELECTED REPRESENTATIVES OF THE DISTRICT'S PATRONS, THE BOARD MEMBERS WILL BE MAKING DECISIONS CONCERNING THE OPERATION OF THE DISTRICT.

NOTE: DURING ANY PROPERLY SCHEDULED OPEN MEETING THE BOARD MAY DISCUSS, MAKE MOTIONS, VOTE TO APPROVE OR DISAPPROVE, VOTE TO TABLE, ADOPT, REJECT, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER AND VOTE TO CONVENE IN EXECUTIVE SESSION WHEN APPROPRIATE.

Persons wishing to be added to the agenda to address the Board for consideration of a matter must present their request to the District's office by 32 hours before a regular or 56 hours before a special meeting date (excluding weekends) in order to be put on the Agenda. Any person not listed on the agenda may at Board discretion be allowed to speak for a limited time.